

**MINUTES OF THE MEETING OF THE
MEASURE I CITIZENS' OVERSIGHT BOARD
NOVEMBER18, 2013**

The meeting was called to order at 6:30 p.m. in Conference Room 1, 13700 La Mirada Boulevard, La Mirada, California. Responding to roll call were Board Members Changhai Ahn, Hal Malkin, David Morfin, Vice Chairman Lee Olsen and Chairman Philip Massey. Also present were City Manager Jeff Boynton, Deputy City Manager Anne Haraksin, Public Works Director/City Engineer Mark Stowell, Senior Accountant Melissa Pascual, and Administrative Analyst Vaniah De Rojas.

CALL TO ORDER

Chairman Massey called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Massey led the pledge of allegiance.

ROLL CALL

Deputy City Manager Haraksin conducted roll call.

ACTION ITEMS

1. APPROVAL OF MINUTES

Member Malkin motioned and Vice Chairman Olsen seconded to approve the Minutes from the August 26, 2013 meeting.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Ahn, Malkin, Vice Chairman Olsen, and Chairman Massey
NOES: None
ABSENT: None
ABSTAIN: Member Morfin

REVIEW AND DISCUSSION

2. CALIFORNIA STATE BOARD OF EQUALIZATION TAX DISTRIBUTION UPDATE

City Manager Boynton reported on payments received by the State Board of Equalization (SBOE). He said over \$1.7 million was received by the City in five payments. He noted a \$521,622.87 adjustment by the State in the fourth payment. The SBOE over estimated projections because of La Mirada's unique situation of not having regional malls or similar establishments, and the SBOE not knowing how many transactions would actually take place in the City. He said at the last meeting staff mentioned if revenues continue to be received at the levels of the first through third

payments, Measure I could generate up to \$6 million annually. However, based on the second quarter adjustment, the fifth payment and upcoming conservative projections of about \$244,000, Measure I is expected to generate closer to the original \$4 million projection. He said regardless of changes in projections, staff will maintain the conservative estimate of \$4 million in the budget.

Mr. Boynton also discussed Transactions and Use Tax revenue as it relates to La Mirada's Major Industry Groups. Mr. Boynton then discussed revenue generated by the Bradley-Burns Uniform Local Sales and Use Tax and the City's Transactions and Use Tax. He said staff sent reminder letters to businesses which did not report the second quarter Transactions and Use Tax to the SBOE.

Members of the Oversight Board discussed the differences between the revenues received by the Bradley-Burns Uniform Local Sales and Use Tax and the City's Transactions and Use Tax, and the ratio percentages between the two types of taxes. The Board also discussed receiving copies of ledgers containing balance sheets related to Measure I funds at the next meeting.

3. ORAL REPORT ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

Public Works Director/City Engineer Stowell provided an update on the City's Capital Improvement Program projects and budget. He said in Fiscal Year 2013-2014, over \$25 million was budgeted for projects. He said staff is currently focusing on City streets which are rated as "4's." Mr. Stowell noted City streets are generally not structurally bad and can be fixed through resurfacing or rehabilitation. He said the City is divided into seven street improvement zones. Mr. Stowell said the City's next project would be neighborhood street improvements in Zone Five and the adjacent area surrounded by Imperial Highway, Telegraph Road, Leffingwell Road, and La Mirada Boulevard. The project is expected to begin in July 2014. He also said City staff is developing a five to ten year improvement plan using Measure I and state/federal funds. He said Measure I would be used for street and sidewalk repairs, while funding from Prop C and Measure R would be used for arterial improvements.

Members of the Oversight Board discussed distributing a Measure I and Oversight Board update to the public in the January/February 2014 bi-monthly *La Mirada Living* newsletter. The Oversight Board also discussed topics to be included in the future annual report. The Oversight Board requested information on the City's prior years' spending on Capital Improvement Projects and information to compare prior years' revenue received for the Bradley-Burns Uniform Tax. The Oversight Board also requested a "Board Member Reports" item be added to future agendas.

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

ATTEST:



Anne Haraksin, Deputy City Manager



Philip Massey, Chairman