



## **SIDEWALK VENDING PERMIT APPLICATION CHECKLIST**

### **A completed application includes the following:**

1. Completed Application form.
2. Payment of the Sidewalk Vending Application Fee (\$110.00).
3. Proof of a valid permit issued by the Los Angeles County Department of Public Health, including a valid and current Mobile Food Facility permit.
4. Proof of a valid California Department of Tax and Fee Administration seller's permit.
5. Permit applicant must provide satisfactory evidence of having procured commercial general liability insurance for the term of the Permit, with limits not less than \$1,000,000 per occurrence covering the activities of such individuals while engaged in vending activities pursuant to the Permit.
6. A written description and photograph of any and all vending carts to be used in the operation of the business.
7. A Site Plan showing location of proposed use on property, including location of the following:
  - Property lines and dimensions, setback distances;
  - Names of adjacent streets as well as location;
  - Existing buildings and structures; and
  - Existing use of adjacent properties.
8. A signed Conditions of Approval for Sidewalk Vending.
9. After an application is approved, the vendor must show proof of a valid La Mirada Business License before a permit is awarded.



# CITY OF LA MIRADA

13700 La Mirada Boulevard  
La Mirada, CA 90638  
(562) 943-0131

**FEE**  
NONREFUNDABLE  
**\$110.00**

## SIDEWALK VENDING PERMIT APPLICATION

A Sidewalk Vending Permit is valid for one year. A permit is required for each Sidewalk Vendor.

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### SIDEWALK VENDOR/APPLICANT INFORMATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Website: \_\_\_\_\_  
Address: \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Driver's License or California ID No.: \_\_\_\_\_ Driver's License or California ID Expiration Date: \_\_\_\_\_

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Business Owner's Name: \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Home Address: \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Email Address: \_\_\_\_\_ Driver's License or California ID No.: \_\_\_\_\_  
Type of Business (Please Give Full Description): \_\_\_\_\_  
Federal/State Employer ID/Taxpayer ID: \_\_\_\_\_  
Health Permit No. (Attach Copy): \_\_\_\_\_ California Seller's Permit No. (Attach Copy): \_\_\_\_\_  
Comprehensive Liability Insurance (Attach Copy): \_\_\_\_\_ Company \_\_\_\_\_ Policy No. \_\_\_\_\_ Amount \_\_\_\_\_

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Description of food or merchandise to be offered for sale: \_\_\_\_\_  
\_\_\_\_\_

Description of the vending cart to be used (Attach a Photograph): \_\_\_\_\_  
\_\_\_\_\_

Proposed days and hours of operation: \_\_\_\_\_  
\_\_\_\_\_

Please Check One:

- Stationary (Describe Proposed Location Below)       Roaming (Describe Intended Path of Travel Below)

**PLEASE SEE REVERSE SIDE**



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**Exact Location Requested.** Using the space below, draw a detailed diagram of the exact location you desire to use for Sidewalk Vending purposes. Include exact measurements of the distance between the vending cart and easily identifiable points. Be as descriptive as possible.

Submitting an application and paying for a permit does not entitle the applicant to begin vending operations. Only possession of valid sidewalk vending permit entitles you to begin business. A sidewalk vending permit will be issued only if upon investigation the applicant is in compliance with City of La Mirada Ordinance No. 707. All sidewalk vending permits are subject to revocation for failure to maintain compliance with all operating requirements and restrictions.

I certify that the foregoing is, to the best of my knowledge and belief, true and correct.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

## FOR OFFICE USE ONLY

BUSINESS LICENSE NO.: \_\_\_\_\_ PERMIT NO.: \_\_\_\_\_

SIC Code: \_\_\_\_\_ Business Code: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Date Received: \_\_\_\_\_  Cash  Credit  Check No. \_\_\_\_\_

Administration  Approved  Denied Date: \_\_\_\_\_ Official \_\_\_\_\_

Code Enforcement  Approved  Denied Date: \_\_\_\_\_ Official \_\_\_\_\_

Planning Inspector  Approved  Denied Date: \_\_\_\_\_ Official \_\_\_\_\_

Risk Management  Approved  Denied Date: \_\_\_\_\_ Official \_\_\_\_\_



## CONDITIONS OF APPROVAL FOR SIDEWALK VENDING

### Operating Requirements

Sidewalk vendors shall comply with the following:

- A. No sidewalk vendor shall vend in the following locations:
  1. Within 15 feet of any street intersection.
  2. Within 10 feet of any fire hydrant, fire call box, or other emergency facility.
  3. Within 10 feet of any driveway or driveway apron.
  4. Upon or within any roadway, median strip, or dividing section.
  5. Within 500 feet of a permitted certified farmers' market, a swap meet, or an area designated for a temporary special permit. This prohibition shall be limited to the operating hours of the farmers' market or swap meet, or the limited duration of the temporary special permit.
  6. In any City parking lot.
  7. Within or upon landscape areas.
- B. No sidewalk vendor shall vend to customers in moving operating vehicles, or in a manner that blocks or obstructs the free movement of pedestrians or vehicles. Sidewalk vendors must at all times provide a clearance of not less than four feet on all sidewalks or pedestrian areas so as to enable persons to freely pass while walking, running, or using mobility assistance devices. No sidewalk vendor shall encroach within or upon landscape areas/planters.
- C. Sidewalk vending is permitted between the hours of 8:00 a.m. and 10:00 p.m., daily, except as follows:
  1. In residential areas, sidewalk vending shall be permitted between the hours of 8:00 a.m. and 8:00 p.m.
  2. In nonresidential areas, the limit on hours of operation shall not be more restrictive than the hours of operation of other businesses or uses on the same street.
  3. In City parks, sidewalk vending shall be permitted only during hours open to the public.
- D. Stationary sidewalk vendors shall not vend in areas that are zoned exclusively residential.

- E. Stationary sidewalk vendors shall not vend at any park where the City has signed an agreement for concessions that exclusively permits the sale of food or merchandise by a concessionaire.
- F. Sidewalk vendors shall provide a trash receptacle for customers and ensure proper disposal of customer trash. Prior to leaving any vending location, the sidewalk vendor shall pick up, remove, and dispose of all trash generated by the vending operations or the vendor's customers within a 15 foot radius of the vending location.
- G. Vendors of food or food products shall possess and display in plain view on the vending cart all applicable permits from Los Angeles County Department of Public Health, including a valid and current Mobile Food Facility permit.
- H. Sidewalk vendors shall possess at all times while vending a valid permit issued pursuant to this chapter, as well as any other permit or license required by the City and any other appropriate governmental agency.
- I. Sidewalk vendors shall possess at all times while vending, current liability insurance with liability coverage levels as established by the Director.
- J. Sidewalk vendors shall comply with all applicable state and local laws, including, without limitation, state food preparation, handling, and labeling requirements; fire codes and regulations; noise standards; and the Americans with Disabilities Act of 1990 and other disability access standards (both state and federal).
- K. No vending cart shall become a permanent fixture on the vending site or be considered an improvement to real property. All stationary sidewalk vending equipment shall be removed during non-permitted hours of operation.
- L. No freestanding/unattached signs shall be used in conjunction with any sidewalk vendor.

**Sidewalk Vending Permit**

Effective April 1, 2019, no person, either for themselves or any other person, shall conduct or engage in sidewalk vending within the City without first obtaining a sidewalk vending permit. To apply for a sidewalk vending permit, a person must file an application accompanied by a nonrefundable processing fee in an amount that will be established by resolution of the City Council.

**Acknowledgement**

I acknowledge the operating requirements for sidewalk vending and will comply with all aforementioned sidewalk vending regulations.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## SIDEWALK VENDING INSURANCE REQUIREMENTS

Permit applicant must provide satisfactory evidence of having procured commercial general liability insurance for the term of the Permit, with limits not less than \$1,000,000 per occurrence covering the activities of such individuals while engaged in vending activities pursuant to the Permit.