

**MINUTES OF THE REGULAR MEETING OF  
THE PLANNING COMMISSION OF  
THE CITY OF LA MIRADA**

**January 17, 2019**

**CALL TO ORDER**

The regular meeting of the Planning Commission was called to order at 6:30 p.m. by Chairman Scott Anderson in Council Chambers at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present:

Chairman Scott Anderson  
Commissioner Lee Olsen  
Commissioner Steven Soto

Absent:

Vice Chairman Michael Saenz

Staff:

Gabriel Bautista, City Planner  
Eric Garcia, Associate Planner  
Arturo Cervantes, Administrative Analyst II  
Norma Stein, Secretary

**APPROVAL OF MINUTES**

**1. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 20, 2018**

Commissioner Olsen moved and Commissioner Soto seconded to approve the minutes of the September 20, 2018 Planning Commission meeting.

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:** Chairman Anderson, Commissioner Olsen, Commissioner Soto

**NOES:** None

**ABSENT:** Vice Chairman Saenz

**ABSTAIN:** None

**INFORMATIONAL ITEM**

**2. SUMMARY OF 2018 COMMUNITY DEVELOPMENT DEPARTMENT  
PROJECTS AND ACTIVITIES**

Community Development Director Gabriel Bautista provided a comprehensive summary of the Planning and Building Divisions' activities in 2018 via a PowerPoint presentation.

Mr. Bautista explained the various types of administrative items handled by staff on a day to day basis and reviewed the 2018 totals for each type of administrative review. He also provided a comparison between the 2017 and 2018 totals.

Commissioner Olsen asked about the Accessory Dwelling Unit (ADU). He wanted to know if most of the applicants were requesting to use their existing garage for the ADU.

Mr. Bautista responded and stated that a majority of the (11) applications reviewed involved the conversion of the existing garages to an Accessory Dwelling Unit .

Mr. Bautista reviewed the totals number of items presented to the Planning Commission in 2018 and provided a comparison with the previous year's totals.

Mr. Bautista explained that the Community Development Department includes the Building Division. He provided a review of the Building Division's activities in 2018 as well as a comparison with the previous year's totals.

Mr. Bautista concluded his presentation by providing an update to ongoing projects that were reviewed and approved by the Planning Commission in 2018 and previous years. He also provided an update on the status of notable projects that were approved administratively.

### **PUBLIC COMMENT PERIOD**

No one spoke

### **COMMISSION ANNOUNCEMENTS**

Commissioner Soto expressed that he was looking forward to upcoming projects.

Chairman Anderson wished everyone a Happy New Year and is looking forward to working through the upcoming year.

### **STAFF ANNOUNCEMENTS**

Mr. Bautista wished everyone a Happy New Year. He also mentioned that he expects the current Planning Commission vacancy to be filled in time for the March 21, 2019 Planning Commission meeting.

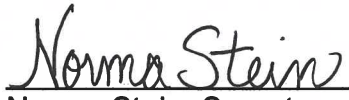
Mr. Bautista mentioned that staff has a tentatively item on the agenda for next months Planning Commission meeting.

Regular Meeting of the Planning Commission  
January 17, 2019

**ADJOURNMENT**

There being no further business to come before the Commission, Chairman Anderson adjourned the meeting at 7:12 p.m. to the next regular meeting to be held on Thursday, February 21, 2019.

Submitted:

  
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Norma Stein, Secretary

Attest:

  
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Scott Anderson, Chairman