

**MINUTES OF THE REGULAR STUDY SESSION MEETING
LA MIRADA CITY COUNCIL
JUNE 11, 2019 – 5 P.M.**

1. CALL TO ORDER

Mayor De Ruse called the meeting to order at 5 p.m. in Conference Room I, La Mirada City Hall, 13700 La Mirada Boulevard, La Mirada, California.

2. ROLL CALL:

The City Council was present with Councilmember Mowles, Councilmember Sarega, Mayor Pro Tem Lewis, and Mayor De Ruse responding to roll call. Councilmember Eng was tardy.

The following staff members were present: City Manager Jeff Boynton, City Attorney James Markman and Assistant City Manager/City Clerk Anne Haraksin.

3. PUBLIC COMMENT

Jack Miranda expressed support for City staff and the contract with the County of Los Angeles for Municipal Law Enforcement Services. He also inquired about the cost to fund the County of Los Angeles Sheriff's Department and expressed support for social services funding.

4. REVIEW AND DISCUSSION

4.1 UPDATE ON MODIFICATIONS TO VOTING PROCEDURES

City Manager Boynton introduced the item. Assistant City Manager Anne Haraksin and Aaron Nevarez, Manager of the Registrar-Recorder/County Clerk (RR/CC) Government & Legislative Affairs Divisions, were present to give a report.

Assistant City Manager Anne Haraksin said in an effort to comply with SB 450, Los Angeles County in March 2020 would transition from a polling place model to a vote center model that would provide greater convenience and accessibility to voters. She said the RR/CC has been working to identify suitable locations for vote centers and gathering community input. She said the RR/CC worked collaboratively with community-based organizations and held a number of community engagement meetings countywide.

Manager Aaron Nevarez provided information on the new 2020 voting experience and the potential locations for vote centers. He said through field research and coalition building, the RR/CC has also pioneered a voter-centered approach to voting system design and development. He said the Voting Solutions for All People (VSAP) was developed by the RR/CC to address an aging voting system and an increasingly large and complex electorate. Mr. Nevarez said the new VSAP technology would allow voters in Los Angeles County to have up to 11 days to vote in the March 2020 presidential primary election, and the option to vote anywhere in the County at vote centers on equipment resembling a touchscreen tablet.

Manager Aaron Nevarez said that a mock election would be held September 28 and September 29 across the County where voters would be able to view and use the machines. He said it would serve as an awareness campaign and a way to test the equipment before it goes live in March 2020.

Members of the City Council asked questions and expressed appreciation on the update regarding the modifications to the voting procedures.

4.2 UPDATE TO POLICIES AND FEES FOR RESERVATIONS OF SELECT CITY FACILITIES

City Manager Boynton introduced the item.

Community Services Supervisor Oliver Osuna provided an update on the fees for reservations of selected City facilities. He said the policies and fees guiding the rental of City recreation facilities are set by the City Council and were last updated in 2012. He said after reviewing the reservation policy, staff determined a small number of recommended changes would help bring the policy in-line with best practices. He provided information on the proposed changes which includes Section I - Group Priority Rating; Section V - Cancellation and Amendment Requests; Section VII - Catering Vendors/Inflatables and Party Equipment/Supply Rental Companies. He also proposed updating the indemnification language recommended by the City Attorney, and a general statement that these facilities are not for commercial purposes, such as selling merchandise.

Community Services Supervisor Amanda Ponce De Leon said in an effort to ensure rental fees are set in consideration of the surrounding market, as well as provide for an acceptable level of cost recovery, a comparison of current City facility rental fees and those of surrounding cities was performed. She said compared to neighboring cities such as Cerritos, La Habra, Norwalk, Santa Fe Springs and Whittier, rental fees in the City of La Mirada are generally below average for similar rental spaces. Additionally, staffing costs have increased since 2012, and would continue to rise due to increases in the State minimum wage. She said these recommendations were reviewed by the Community Services Commission at its April 3, 2019 meeting.

Members of the City Council asked questions and agreed with staff's recommendations to update the policies and fees for reservations of selected City facilities.

5. CITY MANAGER'S REPORT

The City Manager had no reports.

6. ADJOURNMENT

There being no further business to come before the Council, the City Council adjourned the meeting at 6:11 p.m.

ATTEST:



Steve De Ruse, Mayor



Leticia Revilla, Assistant City Clerk