

**MINUTES OF THE MEETING OF THE  
MEASURE I CITIZENS' OVERSIGHT BOARD  
March 7, 2019**

The meeting was called to order at 6:30 p.m. in Conference Room 1, 13700 La Mirada Boulevard, La Mirada, California. Responding to roll call were Board Member Philip Massey, Board Member David Morfin, Board Member Lee Olsen, Vice Chairman Hal Malkin and Chairman Scott Watkins. Also present were Public Works Director Mark Stowell and Finance Manager Melissa Pascual.

**CALL TO ORDER**

Chairman Watkins called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Watkins led the pledge of allegiance.

**ROLL CALL**

Finance Manager Pascual conducted roll call.

**ACTION ITEMS**

**1. APPROVAL OF MINUTES**

Member Olsen motioned and Member Massey seconded to approve the Minutes from the December 12, 2018 meeting.

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Massey, Morfin, Olsen, Vice Chairman Malkin, Chairman Watkins**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**REVIEW AND DISCUSSION**

**2. MEASURE I REVENUES AND EXPENDITURES UPDATE**

Finance Manager Melissa Pascual reported on payments received by the California Department of Tax and Fee Administration (CDTFA) and Measure I expenditures. She said Measure I generated a total of \$112,666.88 in revenue to date for Fiscal Year 2018-19.

Finance Manager Pascual said expenditures totaling \$265,162.29 were transferred out for Neighborhood Infrastructure Improvement Phases 3 and 4, and planning and design work for Phase 5. The current Fiscal Year 2018-19 fund balance is \$5.73 million.

Members inquired about the CDTFA remittance advises and timing of expenditure invoices.

Members reviewed and discussed the CDTFA tax distribution update and Measure I financial information.

**Member Olsen motioned and Vice Chairman Malkin seconded to receive and file the report.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Massey, Morfin, Olsen, Vice Chairman Malkin, Chairman Watkins**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

**4. ORAL REPORT ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS**

Public Works Director/City Engineer Mark Stowell provided an update of Measure I funded projects being completed in La Mirada.

Members asked questions about Phase IV, timing of construction invoices and other improvements planned for the upcoming year.

**PUBLIC COMMENT**

None.

**BOARD MEMBER REPORTS**

Board Member Olsen provided information on the upcoming Mayor's Prayer Breakfast event.

**ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

ATTEST:

  
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Melissa Pascual, Finance Manager

  
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Hal Malkin, Chairman