

**AGENDA FOR THE REGULAR MEETING OF THE  
LA MIRADA COMMUNITY FOUNDATION  
MAY 22, 2019  
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1  
13700 LA MIRADA BOULEVARD,  
LA MIRADA, CALIFORNIA 90638**

*“The Foundation improves the quality of life in La Mirada by supporting services and programs meeting the needs of the community.”*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

**CALL TO ORDER**

The meeting will be called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members:     Pete Dames  
                  John Grotz  
                  Russell Hall  
                  David Harbaugh  
                  Michelle Lynch  
                  Hal Malkin  
                  Martin Nava  
                  Jim Zoellner  
                  Lesley Watkins – Vice President  
                  Michael Lord – President

**PUBLIC COMMENT** *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five-minute limit to communications.)*

**APPROVAL OF MINUTES**

- 1. MINUTES OF THE REGULAR MEETING OF MARCH 27 AND SPECIAL MEETING OF MAY 7-** It is recommended the Foundation approve the minutes of the regular meeting of March 27 and special meeting of May 7.

## **FINANCIAL REPORTS**

- 2. REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation's financial/investment report for the month of April 2019.

## **DISCUSSION ITEMS**

- 3. DISCUSSION REGARDING THE FOUNDATION'S EQUIPMENT** – It is recommended the Foundation discuss the Foundation's equipment.
- 4. DISCUSSION REGARDING THE FOUNDATION'S 20<sup>TH</sup> ANNIVERSARY** – It is recommended the Foundation discuss plans for its 20<sup>th</sup> Anniversary.
- 5. DISCUSSION REGARDING THE FIREWORKS COMMITTEE UPDATE** – It is recommended the Community Foundation discuss the Fireworks Committee update.

## **FOUNDATION MEMBERS ANNOUNCEMENTS**

## **STAFF ANNOUNCEMENTS**

## **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 16<sup>th</sup> day of May 2019.

  
\_\_\_\_\_  
Leticia Revilla, Assistant City Clerk

**MINUTES OF THE REGULAR MEETING OF  
THE LA MIRADA COMMUNITY FOUNDATION  
OF THE CITY OF LA MIRADA**

**MARCH 27, 2019**

**CALL TO ORDER**

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by President Lord in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present:

Member Pete Dames  
Member John Grotz  
Member Russell Hall  
Member David Harbaugh  
Member Michelle Lynch  
Member Hal Malkin  
Member Martin Nava  
Member Jim Zoellner  
Vice President Lesley Watkins  
President Michael Lord

Staff:

Anne Haraksin, Foundation Secretary  
Leticia Revilla, Assistant City Clerk

**PUBLIC COMMENT**

There were no public comments.

**APPROVAL OF MINUTES**

**1. MINUTES OF THE REGULAR MEETING OF FEBRUARY 27**

**Member Malkin moved and Member Dames seconded to approve the amended minutes of the regular meeting of February 27.**

**Motion carried 10-0.**

**FINANCIAL REPORTS**

**2. REVIEW OF FINANCIAL/INVESTMENT REPORTS**

Foundation Secretary Haraksin discussed the Financial/Investment Report for the month of February 2019.

**Member Grotz moved and Member Malkin seconded to approve the financial report for the month of February 2019.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Dames, Grotz, Hall Harbaugh, Lynch, Malkin, Nava, Zoellner, Vice President Watkins, President Lord**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

### **3. TRANSFER OF FUNDS**

Foundation Secretary Haraksin provided information on the transfer of funds to various programs.

**Member Malkin moved and Member Zoellner seconded to approve the transfer of funds from Community Events to City Events that includes a donation from Southwest Water Company in the amount of \$5,500 and Walmart in the amount of \$1,500.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Dames, Grotz, Hall Harbaugh, Lynch, Malkin, Nava, Zoellner, Vice President Watkins, President Lord**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

### **DISCUSSION ITEMS**

#### **4. DISCUSSION REGARDING THE "4 LA MIRADA KIDS" COMMUNITY CARNIVAL**

President Lord provided an update on matters related to the equipment for "4 La Mirada Kids" Community Carnival. He said he met with a Sergeant at the La Mirada Community Sheriff's Station to discuss possible options in retrieving the carnival equipment from Chris Pflanzer.

**Member Malkin moved and Member Harbaugh seconded to file a criminal complaint against Chris Pflanzer regarding the financial embezzlement of Foundation's equipment.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Dames, Grotz, Hall Harbaugh, Lynch, Malkin, Nava, Zoellner, Vice President Watkins, President Lord**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**5. DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS**

Foundation Members reviewed and discussed the new brochure. Assistant City Clerk Revilla reported the new brochures have been distributed to City facilities.

**6. DISCUSSION REGARDING THE FOUNDATION'S 20<sup>TH</sup> ANNIVERSARY**

Foundation Members discussed ideas for the Foundation's 20<sup>th</sup> Anniversary celebration. Members selected Saturday, October 19 as a possible date to host a small social event at Splash!. Assistant City Clerk Revilla said she created a list that includes 40 current and former Foundation Members plus a guest to attend the event. Foundation Members said they would continue its discussion on planning for the event at the next Foundation meeting.

**FOUNDATION MEMBER ANNOUNCEMENTS**

Member Grotz said he attended a recent show at the Theatre.

Member Malkin commented on the upcoming Theatre productions.

Member Zoellner said he recently attended an Ice Cream Social at Granada Heights Friends Church for the "Love La Mirada" event.

**STAFF ANNOUNCEMENTS**

Foundation Secretary Haraksin said former Foundation Member Ray Yutani his missed three meetings and was automatically removed from the Foundation. She said that Mr. Yutani was no longer available to serve due to his personal commitments and he would resign.

**ADJOURNMENT**

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:40 p.m.

Submitted:

Attest:

\_\_\_\_\_  
Leticia Revilla, Assistant City Clerk

\_\_\_\_\_  
Michael Lord, Foundation President



Member Grotz said after reviewing all of the applications, the Foundation's subcommittee recommended Samuel Betancourt, Annalise Maldonado, Adriana Perez, Rayna Rangel and Alejandra Vaca to receive the Bob Jenkins Scholarship in the amount of \$1,000 each. He said the subcommittee also recommended Laura Freeman and Ariana Oropeza to receive the STEM Scholarship in the amount of \$1,000 each.

**Member Grotz moved and Member Hall seconded to approve Samuel Betancourt, Annalise Maldonado, Adriana Perez, Rayna Rangel and Alejandra Vaca to receive a Bob Jenkins Scholarship in the amount of \$1,000 each; and Laura Freeman and Ariana Oropeza to receive the STEM scholarship in the amount of \$1,000 each.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Grotz, Hall, Lynch, Malkin, Nava, Zoellner, Vice President Watkins**

**NOES: None**

**ABSENT: Members Dames, Harbaugh, President Lord**

**ABSTAIN: None**

**FOUNDATION MEMBER ANNOUNCEMENTS**

There were no Foundation Member announcements.

**STAFF ANNOUNCEMENTS**

Foundation Secretary Haraksin reported that Foundation Members were reappointed for a two-year term at the April 23 City Council meeting. She also reported that the Foundation's reorganization would take place at the May 22 Community Foundation meeting.

**ADJOURNMENT**

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 5:35p.m.

Submitted:

Attest:

\_\_\_\_\_  
Leticia Revilla, Assistant City Clerk

\_\_\_\_\_  
Lesley Watkins, Foundation Vice President

## **FINANCIAL REPORTS**

**Community Foundation  
May 22, 2019**

**TO:** Foundation Board of Directors  
**FROM:** Judy Quiñonez, Chief Financial Officer  
**SUBJECT:** **FINANCIAL/INVESTMENT REPORT**

### **BACKGROUND**

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

### **FINDINGS**

A financial accounting is provided to the Board so that it may monitor Foundation funds. The report was prepared for the Board to review.

Attached is the financial report for the month ending in April 2019. Staff is available to discuss the current financial/investment reports and other related items.

### **RECOMMENDED ACTION**

It is recommended the Community Foundation approve the Financial/Investment Report for the month of April.



**LA MIRADA COMMUNITY FOUNDATION**

**MONTHLY FINANCIAL REPORTS**

**FISCAL YEAR 2018-2019**

**For the Month Ending April 30, 2019**

**LA MIRADA COMMUNITY FOUNDATION**  
**Summary Statement of Revenues and Expenditures**  
For the tenth month ended April 30, 2019  
Fiscal Year 2018 - 2019

	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BANK ACCOUNT BALANCE</u>	<u>INVESTMENT BALANCE</u>	<u>ENDING BALANCE</u>
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkins Scholarship Fund	11,737.85	883.00	500.00	12,120.85	-	12,120.85
Community Events	8,991.90	9,183.20	17,689.90	485.20	-	485.20
Community Programs	240.00	2,500.00	2,500.00	240.00	-	240.00
Edison STEM Scholarship	-	-	-	-	-	-
Fireworks	1,603.98	4,377.28	1,283.33	-	4,697.93	4,697.93
Historical Preservation	6,263.70	6,531.91	-	-	12,795.61	12,795.61
Isehara	500.00	2,250.10	2,750.10	-	-	-
La Mirada Athletic Council	1,843.11	420.00	638.44	1,624.67	-	1,624.67
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	2,054.25	976.00	2,030.00	1,000.25	-	1,000.25
Ray Haugh Vocational Scholarship Fund	1,117.22	-	-	1,117.22	-	1,117.22
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,861.66	-	-	-	6,861.66	6,861.66
Senior Net Learning Center	1,014.25	-	-	-	1,014.25	1,014.25
Undesignated/Other	58,989.57	3,952.07	7,093.73	18,244.95	37,582.96	55,827.91
<b>TOTAL</b>	<u>\$ 103,114.49</u>	<u>\$ 31,073.56</u>	<u>\$ 34,485.50</u>	<u>\$ 38,750.14</u>	<u>\$ 62,952.41</u>	<u>\$ 99,702.55</u>

**CITY OF LA MIRADA  
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK #	REVENUES	EXPENSES	BALANCE
<b>BEGINNING BALANCE AT JULY 1, 2018</b>						<b>103,114.49</b>
7/2/2018	City of La Mirada	Community Events	1626		5,960.00	97,154.49
7/2/2018	EBX Insurance Services	Fireworks	1627		1,283.33	95,871.16
7/2/2018	Pete Dames Insurance	Tennis Tournament	1628		630.00	95,241.16
7/3/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		95,246.16
7/3/2018	Donation	Community Events		1,000.00		96,246.16
7/3/2018	Donation	Community Events		1,000.00		97,246.16
7/3/2018	Booth Insurance	Fireworks		4,009.95		101,256.11
7/12/2018	Investment Interest	Other - Undesignated		292.09		101,548.20
8/8/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		101,553.20
8/8/2018	Tennis Tournament Registration and Donations	La Mirada Tennis Tournament		976.00		102,529.20
8/8/2018	EBX Insurance Services - return premium	Fireworks		267.33		102,796.53
8/8/2018	EBX Insurance Services - donation	Fireworks		100.00		102,896.53
8/8/2018	Donation	Isehara		450.00		103,346.53
8/8/2018	Donation	Isehara		500.00		103,846.53
8/13/2018	Business Owner Insurance Policy renewal	Other - Undesignated	1629		1,184.00	102,662.53
8/30/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		102,667.53
8/30/2018	Donation	Isehara		463.49		103,131.02
8/31/2018	Transfer out to Isehara	Other - Undesignated			350.00	102,781.02
8/31/2018	Transfer in from Undesignated	Isehara		350.00		103,131.02
8/31/2018	Transfer out to Isehara	Athletic Council			486.61	102,644.41
8/31/2018	Transfer in from Athletic Council	Isehara		486.61		103,131.02
9/4/2018	Pete Dames - Reimbursement	Isehara	1630		2,750.10	100,380.92
9/12/2018	City of La Mirada	Community Events	1631		4,546.70	95,834.22
9/18/2018	City of La Mirada - Relay for Life & Lobster and Laugh Contribution	Other - Undesignated	1632		2,280.00	
						93,554.22
9/19/2018	MacKenzie Eaton - Reissue	Bob Jenkins Scholarship	1633		500.00	93,054.22
9/19/2018	MacKenzie Eaton - Void Check #1614	Bob Jenkins Scholarship		500.00		93,554.22
9/27/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,559.22
9/27/2018	Donation	Community Programs		1,000.00		94,559.22
9/27/2018	Donation	Community Events		1,060.00		95,619.22
10/15/2018	Investment Interest	Other - Undesignated		338.04		95,955.28
10/29/2018	City of La Mirada - retreat supplies reimbursement	Other - Undesignated	1634		298.97	95,656.29
10/29/2018	America's Printer - Chill Holiday photo holders	Other - Undesignated	1635		322.17	95,334.12
10/29/2018	Insurance Policy Renewal - Policy #PHSD1382194	Other - Undesignated	1637		1,111.00	94,223.12
11/7/2018	Michael Lord - domain & website reimbursement	Other - Undesignated	1639		273.38	93,949.76
11/9/2018	Secretary of State - filing fee	Other - Undesignated	1640		20.00	93,929.76
11/9/2018	Attorney General Registry - annual renewal fee	Other - Undesignated	1641		25.00	93,904.76
11/9/2018	Franchise Tax Board - tax filing fee	Other - Undesignated	1642		10.00	93,894.76
11/28/2018	Daniel Thompson - Chill Holiday Event Santa Service	Other - Undesignated	1643		500.00	93,394.76
12/4/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,399.76
12/4/2018	Chill Holiday Photo Booth	Bob Jenkins Scholarship		383.00		93,782.76
12/4/2018	Chill Holiday Chili, Cookies, Cocoa, & Coffee	Community Events		623.20		94,405.96
12/5/2018	Biola University	La Mirada Tennis Tournament	1644		1,000.00	93,405.96
12/5/2018	La Mirada High School Tennis Booster Club	La Mirada Tennis Tournament	1645		400.00	93,005.96
12/5/2018	City of La Mirada	Community Events	1646		1,060.00	91,945.96
12/5/2018	City of La Mirada	Community Programs	1648		1,000.00	90,945.96
1/4/2019	Pete Dames - lunch reimbursement	La Mirada Athletic Council	1647		151.83	90,794.13
1/15/2019	Investment Interest	Other - Undesignated		375.77		91,169.90
1/24/2019	Giving Donation - City Payroll	Other - Undesignated		5.00		91,174.90
1/24/2019	Donation	La Mirada Athletic Council		420.00		91,594.90
1/24/2019	Donation	Other - Undesignated		100.00		91,694.90
1/28/2019	Buena Park Plaque & Trophy - name badges	Other - Undesignated	1648		33.40	91,661.50
2/1/2019	Giving Donation - City Payroll	Other - Undesignated		5.00		91,666.50
2/25/2019	Vadéal Print - Foundation member polo shirts	Other - Undesignated	1649		48.83	91,619.67
2/28/2019	Donation	Other - Undesignated		2,311.74		93,931.41
2/28/19	Donation	Community Events		5,500.00		99,431.41
2/28/2019	Donation	Community Programs		1,500.00		100,931.41
3/4/2019	City of La Mirada	Community Events	1650		623.20	100,308.21
3/7/2019	Barbara Trejo - Foundation brochure design	Other - Undesignated	1651		500.00	99,808.21
3/7/2019	Secretary of State - filing fee	Other - Undesignated	1652		20.00	99,788.21
3/7/2019	Secretary of State - filing fee - void	Other - Undesignated		20.00		99,808.21
3/25/2019	America's Printer - Foundation brochure	Other - Undesignated	1653		139.00	99,669.21
4/3/2019	City of La Mirada	Community Events	1654		5,500.00	94,169.21
4/3/2019	City of La Mirada	Community Programs	1654		1,500.00	92,669.21
4/4/2019	Giving Donation - City Payroll	Other - Undesignated		10.00		92,679.21
4/4/2019	Donation	Other - Undesignated		99.00		92,778.21
4/4/2019	Donation	Historical Preservation		6,531.91		99,310.12
4/15/2019	Investment Interest	Other - Undesignated		382.43		99,702.55