

**AGENDA FOR THE REGULAR MEETING OF THE
LA MIRADA COMMUNITY FOUNDATION
MARCH 27, 2019
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1
13700 LA MIRADA BOULEVARD,
LA MIRADA, CALIFORNIA 90638**

“The Foundation improves the quality of life in La Mirada by supporting services and programs meeting the needs of the community.”

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

CALL TO ORDER

The meeting will be called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members: Pete Dames
 John Grotz
 Russell Hall
 David Harbaugh
 Michelle Lynch
 Hal Malkin
 Martin Nava
 Jim Zoellner
 Lesley Watkins – Vice President
 Michael Lord – President

PUBLIC COMMENT *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five-minute limit to communications.)*

APPROVAL OF MINUTES

- 1. MINUTES OF THE REGULAR MEETING OF FEBRUARY 27** - It is recommended the Foundation approve the minutes of the regular meeting of February 27.

FINANCIAL REPORTS

2. **REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation's financial/investment report for the month of February 2019.
3. **TRANSFER OF FUNDS** – It is recommended the Foundation approve the transfer of funds to various programs.

DISCUSSION ITEMS

4. **DISCUSSION REGARDING THE "4 LA MIRADA KIDS" COMMUNITY CARNIVAL** – It is recommended the Foundation discuss matters related to the "4 La Mirada Kids" Community Carnival.
5. **DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS** - It is recommended the Foundation discuss an update on retreat items.
6. **DISCUSSION REGARDING THE FOUNDATION'S 20TH ANNIVERSARY** – It is recommended the Foundation discuss plans for its 20th Anniversary.

FOUNDATION MEMBERS ANNOUNCEMENTS

STAFF ANNOUNCEMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 21st day of March 2019.



Leticia Revilla, Assistant City Clerk

**MINUTES OF THE REGULAR MEETING OF
THE LA MIRADA COMMUNITY FOUNDATION
OF THE CITY OF LA MIRADA**

FEBRUARY 27, 2019

CALL TO ORDER

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by Member Malkin in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

Member Pete Dames
Member John Grotz
Member David Harbaugh
Member Michelle Lynch
Member Hal Malkin
Member Martin Nava
Member Jim Zoellner

Absent :

Member Russell Hall
Member Ray Yutani
Vice President Lesley Watkins
President Michael Lord

Staff:

Anne Haraksin, Foundation Secretary
Leticia Revilla, Assistant City Clerk

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

1. MINUTES OF THE REGULAR MEETING OF JANUARY 23

Member Grotz moved and Member Dames seconded to approve the minutes of the regular meeting of January 23.

Motion carried 7-0.

FINANCIAL REPORTS

2. REVIEW OF FINANCIAL/INVESTMENT REPORTS

Foundation Secretary Haraksin discussed the Financial/Investment Report for the month of January 2019.

Member Harbaugh moved and Member Zoellner seconded to approve the financial report for the month of January 2019.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Harbaugh, Lynch, Malkin, Nava, Zoellner
NOES: None
ABSENT: Members Hall, Yutani, Vice President Watkins, President Lord
ABSTAIN: None

3. TRANSFER OF FUNDS

Foundation Secretary Haraksin provided information on the transfer of funds to various programs.

Member Dames moved and Member Grotz seconded to approve the transfer of funds from Community Events to City Events from the donations received at the Chili Holiday event in the amount of \$623.20.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Harbaugh, Lynch, Malkin, Nava, Zoellner
NOES: None
ABSENT: Members Hall, Yutani, Vice President Watkins, President Lord
ABSTAIN: None

DISCUSSION ITEMS

4. DISCUSSION REGARDING THE “4 LA MIRADA KIDS” COMMUNITY CARNIVAL

The discussion regarding “4 La Mirada Kids” Community Carnival was tabled.

5. DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS

Foundation Members discussed the revised brochure and provided additional comments. Assistant City Clerk Revilla said she would provide the recommended changes to the volunteer marketing designer to finalize the brochure. Foundation Members agreed to move forward and print 500 copies of the Foundation’s brochure on glossy paper. They also discussed the cost for printing the brochures.

Member Malkin moved and Member Grotz seconded to approve the cost of printing 500 of the Foundation’s brochure on glossy paper in an amount not to exceed \$500.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Harbaugh, Lynch, Malkin, Nava, Zoellner

NOES: None
ABSENT: Members Hall, Yutani, Vice President Watkins, President Lord
ABSTAIN: None

Foundation Members also discussed compensating the volunteer marketing designer for creating the Foundation's brochure. Foundation Members expressed their appreciation on how well she did in creating the Foundation brochure.

Member Dames moved and Member Zoellner seconded to approve a compensation to the volunteer marketing designer for creating the Foundation's brochure in the amount of \$500.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Harbaugh, Lynch, Malkin, Nava, Zoellner
NOES: None
ABSENT: Members Hall, Yutani, Vice President Watkins, President Lord
ABSTAIN: None

6. DISCUSSION REGARDING THE FOUNDATION'S 20TH ANNIVERSARY

Foundation Members discussed possible ideas for the Foundation's 20th Anniversary. Member Malkin suggested the Foundation receive recognition at a City Council meeting. He also suggested planning a small social event at Splash! and inviting current and former Foundation Members to the event. He said it would be appropriate to discuss this idea at the next Foundation meeting since President Lord and Vice President Watkins were not in attendance.

FOUNDATION MEMBER ANNOUNCEMENTS

Member Zoellner said he attended the Relay for Life kick-off meeting.

Member Hall commented on the upcoming Theatre productions.

STAFF ANNOUNCEMENTS

There were no staff announcements.

ADJOURNMENT

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:12 p.m.

Submitted:

Attest:

Leticia Revilla, Assistant City Clerk

Hal Malkin, Foundation Member

FINANCIAL REPORTS

**Community Foundation
March 27, 2019**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: **FINANCIAL/INVESTMENT REPORT**

BACKGROUND

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

FINDINGS

A financial accounting is provided to the Board so that it may monitor Foundation funds. The report was prepared for the Board to review.

Attached is the financial report for the month ending in February 2019. Staff is available to discuss the current financial/investment reports and other related items.

RECOMMENDED ACTION

It is recommended the Community Foundation approve the Financial/Investment Report for the month of February.

LA MIRADA COMMUNITY FOUNDATION

MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2018-2019

For the Month Ending February 28, 2019

LA MIRADA COMMUNITY FOUNDATION
Summary Statement of Revenues and Expenditures
For the eighth month ended February 28, 2019
Fiscal Year 2018 - 2019

	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BANK ACCOUNT BALANCE</u>	<u>INVESTMENT BALANCE</u>	<u>ENDING BALANCE</u>
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkins Scholarship Fund	11,737.85	883.00	500.00	-	12,120.85	12,120.85
Community Events	8,991.90	9,183.20	11,566.70	6,608.40	-	6,808.40
Community Programs	240.00	2,500.00	1,000.00	1,740.00	-	1,740.00
Edison STEM Scholarship	-	-	-	-	-	-
Fireworks	1,603.98	4,377.28	1,283.33	4,697.93	-	4,697.93
Historical Preservation	6,263.70	-	-	6,263.70	-	6,263.70
Isehara	500.00	2,250.10	2,750.10	-	-	-
La Mirada Athletic Council	1,843.11	420.00	638.44	1,624.67	-	1,624.67
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	2,054.25	976.00	2,030.00	1,000.25	-	1,000.25
Ray Haugh Vocational Scholarship Fund	1,117.22	-	-	1,117.22	-	1,117.22
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,861.66	-	-	-	6,861.66	6,861.66
Senior Net Learning Center	1,014.25	-	-	-	1,014.25	1,014.25
Undesignated/Other	58,969.57	3,450.64	6,454.73	13,402.26	42,563.22	55,965.48
TOTAL	\$ 103,114.49	\$ 24,040.22	\$ 26,223.30	\$ 38,371.43	\$ 62,559.98	\$ 100,931.41

**CITY OF LA MIRADA
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK#	REVENUES	EXPENSES	BALANCE
BEGINNING BALANCE AT JULY 1, 2018						103,114.49
7/2/2018	City of La Mirada	Community Events	1626		5,980.00	97,154.49
7/2/2018	EBX Insurance Services	Fireworks	1627		1,283.33	95,871.16
7/2/2018	Pete Dames Insurance	Tennis Tournament	1628		830.00	95,241.16
7/3/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		95,246.16
7/3/2018	Donation	Community Events		1,000.00		96,246.16
7/3/2018	Donation	Community Events		1,000.00		97,246.16
7/3/2018	Booth Insurance	Fireworks		4,009.95		101,256.11
7/12/2018	Investment Interest	Other - Undesignated		292.09		101,548.20
8/8/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		101,553.20
8/8/2018	Tennis Tournament Registration and Donations	La Mirada Tennis Tournament		976.00		102,529.20
8/8/2018	EBX Insurance Services - return premium	Fireworks		287.33		102,796.53
8/8/2018	EBX Insurance Services - donation	Fireworks		100.00		102,896.53
8/8/2018	Donation	Isehara		450.00		103,346.53
8/8/2018	Donation	Isehara		500.00		103,846.53
8/13/2018	Business Owner Insurance Policy renewal	Other - Undesignated	1629		1,184.00	102,662.53
8/30/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		102,667.53
8/30/2018	Donation	Isehara		463.49		103,131.02
8/31/2018	Transfer out to Isehara	Other - Undesignated			350.00	102,781.02
8/31/2018	Transfer in from Undesignated	Isehara		350.00		103,131.02
8/31/2018	Transfer out to Isehara	Athletic Council			488.61	102,644.41
8/31/2018	Transfer in from Athletic Council	Isehara		488.61		103,131.02
9/4/2018	Pete Dames - Reimbursement	Isehara	1630		2,750.10	100,380.92
9/12/2018	City of La Mirada	Community Events	1631		4,546.70	95,834.22
9/19/2018	City of La Mirada - Relay for Life & Lobster and Laugh Contribution	Other - Undesignated	1632		2,280.00	93,554.22
9/19/2018	MacKenzie Eaton - Reissue	Bob Jenkins Scholarship	1633		500.00	93,054.22
9/19/2018	MacKenzie Eaton - Void Check #1614	Bob Jenkins Scholarship		500.00		93,554.22
9/27/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,559.22
9/27/2018	Donation	Community Programs		1,000.00		94,559.22
9/27/2018	Donation	Community Events		1,060.00		95,619.22
10/15/2018	Investment Interest	Other - Undesignated		336.04		95,955.26
10/29/2018	City of La Mirada - retreat supplies reimbursement	Other - Undesignated	1634		298.97	95,656.29
10/29/2018	America's Printer - Chill Holiday photo holders	Other - Undesignated	1635		322.17	95,334.12
10/29/2018	Insurance Policy Renewal - Policy #PHSD1382194	Other - Undesignated	1637		1,111.00	94,223.12
11/7/2018	Michael Lord - domain & website reimbursement	Other - Undesignated	1639		273.38	93,949.76
11/9/2018	Secretary of State - filing fee	Other - Undesignated	1640		20.00	93,929.76
11/9/2018	Attorney General Registry - annual renewal fee	Other - Undesignated	1641		25.00	93,904.76
11/9/2018	Franchise Tax Board - tax filing fee	Other - Undesignated	1642		10.00	93,894.76
11/28/2018	Daniel Thompson - Chill Holiday Event Santa Service	Other - Undesignated	1643		500.00	93,394.76
12/4/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,399.76
12/4/2018	Chill Holiday Photo Booth	Bob Jenkins Scholarship		383.00		93,782.76
12/4/2018	Chill Holiday Chill, Cookies, Cocoa, & Coffee	Community Events		623.20		94,405.96
12/5/2018	Biola University	La Mirada Tennis Tournament	1644		1,000.00	93,405.96
12/5/2018	La Mirada High School Tennis Booster Club	La Mirada Tennis Tournament	1645		403.00	93,005.96
12/5/2018	City of La Mirada	Community Events	1646		1,080.00	91,945.96
12/5/2018	City of La Mirada	Community Programs	1646		1,000.00	90,945.96
1/4/2019	Pete Dames - lunch reimbursement	La Mirada Athletic Council	1647		151.83	90,794.13
1/15/2019	Investment Interest	Other - Undesignated		375.77		91,169.90
1/24/2019	Giving Donation - City Payroll	Other - Undesignated		5.00		91,174.90
1/24/2019	Donation	La Mirada Athletic Council		420.00		91,594.90
1/24/2019	Donation	Other - Undesignated		100.00		91,694.90
1/28/2019	Buena Park Plaque & Trophy - name badges	Other - Undesignated	1648		33.40	91,661.50
2/1/2019	Giving Donation - City Payroll	Other - Undesignated		5.00		91,666.50
2/25/2019	Vadeal Print - Foundation member polo shirts	Other - Undesignated	1649		46.83	91,619.67
2/28/2019	Donation	Other - Undesignated		2,311.74		93,931.41
2/28/19	Donation	Community Events		5,500.00		99,431.41
2/28/2019	Donation	Community Programs		1,500.00		100,931.41

FINANCIAL REPORTS

**Community Foundation
March 27, 2019**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: **TRANSFER OF FUNDS**

BACKGROUND

Over the years, the Foundation has approved and transferred funds from various accounts to specific programs.

FINDINGS

Staff is recommending the Foundation transfer funds to the designated programs.

The following funds may be considered for transferring to a specific program:

Transfer From	Transfer To	Transfer Amount
Community Events	City Events	\$7,000.00
	Total	\$7,000.00

RECOMMENDED ACTION

It is recommended the Community Foundation approve the transfer of funds.

LA MIRADA COMMUNITY FOUNDATION
 TRANSFERS DETAIL
 3/27/2019

AMOUNT	TRANSFER FROM	TRANSFER TO	DONATION/PAYMENT	PURPOSE
1,000.00	COMMUNITY EVENTS	CITY EVENTS	SOUTHWEST WATER COMPANY	CHILI HOLIDAY
1,000.00	COMMUNITY EVENTS	CITY EVENTS	SOUTHWEST WATER COMPANY	HALLOWEENFEST
1,000.00	COMMUNITY EVENTS	CITY EVENTS	SOUTHWEST WATER COMPANY	3RD OF JULY
1,000.00	COMMUNITY EVENTS	CITY EVENTS	SOUTHWEST WATER COMPANY	SUMMER CONCERTS
1,500.00	COMMUNITY EVENTS	CITY EVENTS	SOUTHWEST WATER COMPANY	EASTER EGG HUNT
1,500.00	COMMUNITY PROGRAMS	CITY PROGRAMS	WALMART	TINY TOTS PROGRAM
<u>7,000.00</u>	TOTAL TRANSFERS			

DISCUSSION ITEM

**Community Foundation
March 27, 2019**

TO: Foundation Board of Directors
FROM: Anne Haraksin, Foundation Secretary
**SUBJECT: CELEBRATION OF THE COMMUNITY FOUNDATION'S 20TH
ANNIVERSARY**

BACKGROUND

Since its creation in 1999, the La Mirada Community Foundation has accepted and raised funds to help support programs and services to meet the social, physical, developmental and recreational needs of the community.

FINDINGS

At the February 27 Community Foundation meeting, Members discussed ideas to celebrate the Foundation's 20th Anniversary. Members expressed an interest in hosting a celebration at Splash!. Former and current Foundation Members would be invited to attend the celebration.

This evening, it would be appropriate for Foundation Members to continue its planning of Foundation's 20th Anniversary.

RECOMMENDED

It is recommended the Community Foundation review and discuss this report.