

**AGENDA FOR THE REGULAR MEETING OF THE
LA MIRADA COMMUNITY FOUNDATION
FEBRUARY 27, 2019
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1
13700 LA MIRADA BOULEVARD,
LA MIRADA, CALIFORNIA 90638**

“The Foundation improves the quality of life in La Mirada by supporting services and programs meeting the needs of the community.”

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

CALL TO ORDER

The meeting will be called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members: Pete Dames
 John Grotz
 Russell Hall
 David Harbaugh
 Michelle Lynch
 Hal Malkin
 Martin Nava
 Dr. Ray Yutani
 Jim Zoellner
 Lesley Watkins – Vice President
 Michael Lord – President

PUBLIC COMMENT *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five-minute limit to communications.)*

APPROVAL OF MINUTES

- 1. MINUTES OF THE REGULAR MEETING OF JANUARY 23** - It is recommended the Foundation approve the minutes of the regular meeting of January 23.

FINANCIAL REPORTS

- 2. REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation’s financial/investment report for the month of January 2019.

DISCUSSION ITEMS

- 3. DISCUSSION REGARDING THE “4 LA MIRADA KIDS” COMMUNITY CARNIVAL** – It is recommended the Foundation discuss matters related to the “4 La Mirada Kids” Community Carnival.
- 4. DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS** - It is recommended the Foundation discuss an update on retreat items.
- 5. DISCUSSION REGARDING THE FOUNDATION’S 20TH ANNIVERSARY** – It is recommended the Foundation discuss plans for its 20th Anniversary.

FOUNDATION MEMBERS ANNOUNCEMENTS

STAFF ANNOUNCEMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 21st day of February 2019.



Leticia Revilla, Assistant City Clerk

**MINUTES OF THE REGULAR MEETING OF
THE LA MIRADA COMMUNITY FOUNDATION
OF THE CITY OF LA MIRADA**

JANUARY 23, 2019

CALL TO ORDER

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by President Lord in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Member Pete Dames
Member John Grotz
Member David Harbaugh
Member Michelle Lynch
Member Hal Malkin
Member Martin Nava
Member Jim Zoellner
Vice President Lesley Watkins
President Michael Lord

Tardy : Member Russell Hall

Absent : Member Ray Yutani

Staff: Anne Haraksin, Foundation Secretary
Leticia Revilla, Assistant City Clerk

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

1. MINUTES OF THE REGULAR MEETING OF NOVEMBER 28

Member Malkin moved and Vice President Watkins seconded to approve the minutes of the regular meeting of November 28.

Motion carried 10-0.

FINANCIAL REPORTS

2. REVIEW OF FINANCIAL/INVESTMENT REPORTS

Foundation Secretary Haraksin discussed the Financial/Investment Report for the month of December 2018.

Member Grotz moved and Member Zoellner seconded to approve the financial report for the month of December 2018.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Hall, Harbaugh, Lynch, Malkin, Nava, Zoellner, Vice President Watkins, President Lord

NOES: None

ABSENT: Member Yutani

ABSTAIN: None

DISCUSSION ITEMS

3. DISCUSSION REGARDING THE RELAY FOR LIFE EVENT

Kathy Pasillas provided information on the 2019 Relay for Life event. She said the event would take place May 18 and May 19 at Splash! La Mirada Regional Aquatics Center. She requested the Foundation use funds to cover the cost of the City's showmobile, and the use of the Foundation's portable sink for this year's Relay for Life. Foundation Members discussed the proposal.

Member Zoellner moved and Vice President Watkins seconded to approve the cost of the showmobile and the use of the portable sink for the 2019 Relay for Life event.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Hall, Harbaugh, Lynch, Malkin, Nava, Zoellner, Vice President Watkins, President Lord

NOES: None

ABSENT: Member Yutani

ABSTAIN: None

4. DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS

Foundation Secretary Haraksin provided an update on the retreat items. She said at the January 22 City Council meeting, Council approved the modifications to the Foundation's bylaws.

President Lord said he would work with Vice President Watkins to implement an annual budget to provide funding for local non-profit groups or events beginning in Fiscal Year 2019-2020.

Member Malkin reported on possible donations from Google and Yahoo.

Member Hall said he met with the Van Dam family about a possible donation to the La Mirada community.

Foundation Members discussed the revised brochure and provided additional comments. Assistant City Clerk Revilla said she would provide the recommended changes to the volunteer marketing designer and present a revised brochure at the next Foundation meeting.

FOUNDATION MEMBER ANNOUNCEMENTS

Member Dames inquired about the status of the carnival equipment. Foundation Secretary Haraksin said staff mailed several letters to Chris Pflanzner to inquire about the status of the carnival equipment. She said he never responded. President Lord volunteered to meet with a member of the Sheriff's Department to seek further guidance.

Member Malkin reported a former Councilmember Sherill Moses had recently passed away. He also said he would participate in La Mirada's homeless count.

Member Zoellner said he enjoyed the Young Americans show at the La Mirada Theatre.

Member Lynch provided information on her volunteer experience.

President Lord said he was accepted in the MBA program at Purdue University and would begin school in May. He also reported on Gardenhill Park's new playground and said the open house would take place on January 24 at 3 p.m.

STAFF ANNOUNCEMENTS

Foundation Secretary Haraksin encouraged Foundation Members to attend the Kiwanis Club of La Mirada and Meals on Wheels Spaghetti Dinner on Friday, February 1 from 5 to 7:30 p.m. at the La Mirada Activity Center.

ADJOURNMENT

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:54 p.m.

Submitted:

Attest:

Leticia Revilla, Assistant City Clerk

Michael Lord, President

FINANCIAL REPORTS

**Community Foundation
February 27, 2019**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: **FINANCIAL/INVESTMENT REPORT**

BACKGROUND

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

FINDINGS

A financial accounting is provided to the Board so that it may monitor Foundation funds. The report was prepared for the Board to review.

Attached is the financial report for the month ending in January 2019. Staff is available to discuss the current financial/investment reports and other related items.

RECOMMENDED ACTION

It is recommended the Community Foundation approve the Financial/Investment Report for the month of January.

LA MIRADA COMMUNITY FOUNDATION

MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2018-2019

For the Month Ending January 31, 2019

LA MIRADA COMMUNITY FOUNDATION
Summary Statement of Revenues and Expenditures
For the seventh month ended January 31, 2019
Fiscal Year 2016 - 2019

	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BANK ACCOUNT BALANCE</u>	<u>INVESTMENT BALANCE</u>	<u>ENDING BALANCE</u>
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkins Scholarship Fund	11,737.85	883.00	500.00	-	12,120.85	12,120.85
Community Events	8,991.90	3,683.20	11,568.70	1,108.40	-	1,108.40
Community Programs	240.00	1,000.00	1,000.00	240.00	-	240.00
Edison STEM Scholarship	-	-	-	-	-	-
Fireworks	1,603.98	4,377.28	1,283.33	4,697.93	-	4,697.93
Historical Preservation	6,263.70	-	-	6,263.70	-	6,263.70
Isehara	500.00	2,250.10	2,750.10	-	-	-
La Mirada Athletic Council	1,843.11	420.00	638.44	1,624.67	-	1,624.67
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	2,054.25	976.00	2,030.00	1,000.25	-	1,000.25
Ray Haugh Vocational Scholarship Fund	1,117.22	-	-	1,117.22	-	1,117.22
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,861.66	-	-	-	6,861.66	6,861.66
Senior Net Learning Center	1,014.25	-	-	-	1,014.25	1,014.25
Undesignated/Other	58,969.57	1,133.90	6,407.90	11,132.35	42,563.22	63,695.67
TOTAL	\$ 103,114.49	\$ 14,723.48	\$ 26,176.47	\$ 29,101.52	\$ 62,559.98	\$ 91,661.50

**CITY OF LA MIRADA
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK #	REVENUES	EXPENSES	BALANCE
BEGINNING BALANCE AT JULY 1, 2018						103,114.49
7/2/2018	City of La Mirada	Community Events	1628		5,980.00	97,154.49
7/2/2018	EBX Insurance Services	Fireworks	1627		1,283.33	95,871.16
7/2/2018	Pete Dames Insurance	Tennis Tournament	1628		630.00	95,241.16
7/3/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		95,246.16
7/3/2018	Donation	Community Events		1,000.00		96,246.16
7/3/2018	Donation	Community Events		1,000.00		97,246.16
7/3/2018	Booth Insurance	Fireworks		4,009.95		101,256.11
7/12/2018	Investment Interest	Other - Undesignated		292.08		101,548.20
8/8/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		101,553.20
8/8/2018	Tennis Tournament Registration and Donations	La Mirada Tennis Tournament		976.00		102,529.20
8/8/2018	EBX Insurance Services - return premium	Fireworks		287.33		102,796.53
8/8/2018	EBX Insurance Services - donation	Fireworks		100.00		102,896.53
8/8/2018	Donation	Isehara		450.00		103,346.53
8/8/2018	Donation	Isehara		500.00		103,846.53
8/13/2018	Business Owner Insurance Policy renewal	Other - Undesignated	1629		1,184.00	102,662.53
8/30/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		102,667.53
8/30/2018	Donation	Isehara		463.49		103,131.02
8/31/2018	Transfer out to Isehara	Other - Undesignated			350.00	102,781.02
8/31/2018	Transfer in from Undesignated	Isehara		350.00		103,131.02
8/31/2018	Transfer out to Isehara	Athletic Council			488.61	102,644.41
8/31/2018	Transfer in from Athletic Council	Isehara		488.61		103,131.02
9/4/2018	Pete Dames - Reimbursement	Isehara	1630		2,750.10	100,380.92
9/12/2018	City of La Mirada	Community Events	1631		4,546.70	95,834.22
9/18/2018	City of La Mirada - Relay for Life & Lobster and Laugh Contribution	Other - Undesignated	1632		2,280.00	93,554.22
9/19/2018	Mackenzie Eaton - Reissue	Bob Jenkins Scholarship	1633		500.00	93,054.22
9/19/2018	Mackenzie Eaton - Void Check #1614	Bob Jenkins Scholarship		500.00		93,554.22
9/27/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,559.22
9/27/2018	Donation	Community Programs		1,000.00		94,559.22
9/27/2018	Donation	Community Events		1,060.00		95,619.22
10/15/2018	Investment Interest	Other - Undesignated		338.04		95,955.26
10/29/2018	City of La Mirada - retreat supplies reimbursement	Other - Undesignated	1634		298.97	95,656.29
10/29/2018	America's Printer - Chili Holiday photo holders	Other - Undesignated	1635		322.17	95,334.12
10/29/2018	Insurance Policy Renewal - Policy #PHSD1382194	Other - Undesignated	1637		1,111.00	94,223.12
11/7/2018	Michael Lord - domain & website reimbursement	Other - Undesignated	1639		273.36	93,949.76
11/9/2018	Secretary of State - filing fee	Other - Undesignated	1640		20.00	93,929.76
11/9/2018	Attorney General Registry - annual renewal fee	Other - Undesignated	1641		25.00	93,904.76
11/9/2018	Franchise Tax Board - tax filing fee	Other - Undesignated	1642		10.00	93,894.76
11/28/2018	Daniel Thompson - Chili Holiday Event Santa Service	Other - Undesignated	1643		500.00	93,394.76
12/4/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		93,389.76
12/4/2018	Chili Holiday Photo Booth	Bob Jenkins Scholarship		383.00		93,782.76
12/4/2018	Chili Holiday Chili, Cookies, Cocoa, & Coffee	Community Events		623.20		94,405.96
12/5/2018	Blota University	La Mirada Tennis Tournament	1644		1,000.00	93,405.96
12/5/2018	La Mirada High School Tennis Booster Club	La Mirada Tennis Tournament	1645		400.00	93,005.96
12/5/2018	City of La Mirada	Community Events	1646		1,080.00	91,945.96
12/5/2018	City of La Mirada	Community Programs	1646		1,000.00	90,945.96
1/4/2019	Pete Dames - lunch reimbursement	La Mirada Athletic Council	1647		151.83	90,794.13
1/15/2019	Investment Interest	Other - Undesignated		375.77		91,169.90
1/24/2019	Giving Donation - City Payroll	Other - Undesignated		5.00		91,174.90
1/24/2019	Donation	La Mirada Athletic Council		420.00		91,594.90
1/24/2019	Donation	Other - Undesignated		100.00		91,694.90
1/28/2019	Buena Park Plaque & Trophy - name badges	Other - Undesignated	1648		33.40	91,661.50

FINANCIAL REPORTS

**Community Foundation
February 27, 2019**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: TRANSFER OF FUNDS

BACKGROUND

Over the years, the Foundation has approved and transferred funds from various accounts to specific programs.

FINDINGS

Staff is recommending the Foundation transfer funds to the designated programs.

The following funds may be considered for transferring to a specific program:

Transfer From	Transfer To	Transfer Amount
Community Events	City Events	\$623.20
	Total	\$623.20

RECOMMENDED ACTION

It is recommended the Community Foundation approve the transfer of funds.

LA MIRADA COMMUNITY FOUNDATION
 TRANSFERS DETAIL
 2/27/2019

AMOUNT	TRANSFER FROM	TRANSFER TO	DONATION/PAYMENT	PURPOSE
623.20	COMMUNITY EVENTS	CITY EVENTS	CHILI HOLIDAY: COOKIES, COCOA, & COFFEE	CHILI HOLIDAY
<u>623.20</u>	TOTAL TRANSFERS			

DISCUSSION ITEMS

**Community Foundation
February 27, 2019**

TO: Foundation Board of Directors
FROM: Anne Haraksin, Foundation Secretary
SUBJECT: **DISCUSSION REGARDING AN UPDATE ON RETREAT ITEMS**

BACKGROUND

On October 27, the Foundation met for a retreat. During the retreat, Foundation Members discussed the following topics: Proposed Amendments to the Bylaws; Purpose and Mission of the La Mirada Community Foundation; Policies and Process to Request Funding; and Marketing, Promotional Activities, Community Project.

FINDINGS

After the retreat, the Foundation received draft copies of a Foundation brochure and potential business cards for the Foundation. Please review the draft copies and provide any feedback. Additionally, at tonight's meeting, the Foundation will discuss any matters pertaining to the retreat items.

RECOMMENDATIONS

It is recommended the Community Foundation discuss an update on retreat items.



THE REWARDS OF GIVING

However you choose to support the community service activities in La Mirada, be assured that your gift will help to make La Mirada an even better community in which to live.

- Your support can help teach a child the skills needed for a better life.
 - Your gift can provide nutritious meals and health services for Senior Citizens.
 - Your contribution can help individuals and families facing a variety of life's challenges.
 - Your generosity can expand the recreational opportunities available to the entire community
- Every contribution, no matter how small or large, is important.

YOU BENEFIT

The La Mirada Community Services Foundation is a non-profit public benefit corporation organized exclusively for charitable purposes under Section 501 (C) (3) of the Internal Revenue Code of 1986. All contributions are tax deductible to the maximum amount allowable for gifts to a public charity.

Donors are encouraged to discuss the tax advantages and other aspects of giving with their attorney, tax advisor or financial consultant.

You can help build a better La Mirada by making a donation using the La Mirada Community Foundation's online gift form.

YOU CAN MAKE A DIFFERENCE!

For detailed information on any aspect of giving, contact the La Mirada Community Foundation. A representative of the Foundation will be pleased to answer all your questions.

(562) 943-0131
member@lmcommunityfoundation.com
www.lmcommunityfoundation.com
13700 La Mirada Blvd • La Mirada, CA 90638

SUPPORTING SERVICES AND PROGRAMS
MEETING THE NEEDS OF OUR COMMUNITY



Scholarship Programs



SCHOLARSHIP PROGRAM

Since 2005, the La Mirada Community Foundation has awarded over \$64,750 to 71 graduating seniors from La Mirada and other local high schools. The Foundation offers three scholarships:

- Bob Jenkins Community Service Scholarship
- Ray Haugh Vocational Scholarship
- Southern California Edison Scholarship for students planning to study science, technology, engineering and mathematics (STEM) in college.

Scholarship recipients are selected based on meeting academic requirements, the scope and duration of their community service, and their impact in the La Mirada community.

IMPROVING THE QUALITY OF LIFE



The La Mirada Community Foundation was established in 1999 to receive donations intended to benefit a wide variety of community services and programs.

In the broadest sense, the Foundation helps improve the quality of life in La Mirada. It does so by supporting services and programs meeting the social, physical, developmental and recreational needs of local residents.



SOCIAL NEEDS

include interactions that help build stronger relationships between individuals, families and the community.



PHYSICAL NEEDS

include food and health services necessary for the physical well being of the individual.



DEVELOPMENTAL NEEDS

include education and training necessary to improve the ability of the individual to cope with life's challenges.



RECREATIONAL NEEDS

include passive and active leisure activities necessary for the physical and mental development of the individual.

WHY SHOULD I SUPPORT

The Foundation assists young people and senior citizens. It helps individuals and families. It needs your help to continue making a difference.

WAYS TO SUPPORT

There are many ways to lend your financial support to community services and activities in the City of La Mirada.

- **Unrestricted Donation**
The Foundation can decide which local need is the most pressing.
- **Targeted Donation**
You may also specify your gift be targeted to a particular program or purpose.
- **Endowment**
The interest earned keeps giving.
- **Through your estate**
To carry on your legacy.
- **By shopping on Amazon Smile**
(smile.amazon.com)
Simply select the La Mirada Community Foundation as your charitable organization.



Community Programs & Events

I WOULD LIKE TO SUPPORT THE LA MIRADA COMMUNITY FOUNDATION

Please Print Clearly All Information

Name

Company

Address

City

State/Zip

Phone

Email

We never sell or give away your email address.

Method of payment:

Check or money order (Payable to La Mirada Community Foundation)

Credit Card: MasterCard / Visa (Please circle)

Expire Date

Cardholder's name

Signature

Please accept my donation of \$

Donations can be made by filling out form and returning it to the Community Foundation. (Your cancelled check is your receipt of donation to this non-profit, tax exempt organization.)