

**AGENDA FOR THE REGULAR MEETING OF THE
LA MIRADA COMMUNITY FOUNDATION
SEPTEMBER 26, 2018
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1
13700 LA MIRADA BOULEVARD,
LA MIRADA, CALIFORNIA 90638**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

CALL TO ORDER

The meeting will be called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members: Pete Dames
 John Grotz
 Russell Hall
 David Harbaugh
 Hal Malkin
 Dr. Ray Yutani
 Jim Zoellner
 Lesley Watkins – Vice President
 Michael Lord – President

PUBLIC COMMENT *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five-minute limit to communications.)*

APPROVAL OF MINUTES

1. **MINUTES OF THE REGULAR MEETING OF AUGUST 22, 2018** - It is recommended the Foundation approve the minutes of the regular meeting of August 22, 2018.

FINANCIAL REPORTS

2. **REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation's financial/investment reports for the month of August 2018.

DISCUSSION ITEMS

3. **DISCUSSION REGARDING ITEMS FOR THE UPCOMING RETREAT** – It is recommended the Foundation discuss items for the upcoming retreat.
4. **DISCUSSION REGARDING THE FIREWORKS COMMITTEE UPDATE** – It is recommended the Foundation discuss the Fireworks Committee update.

FOUNDATION MEMBERS ANNOUNCEMENTS

STAFF ANNOUNCEMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 19th day of September 2018.



Leticia Revilla, Assistant City Clerk

**MINUTES OF THE REGULAR MEETING OF
THE LA MIRADA COMMUNITY FOUNDATION
OF THE CITY OF LA MIRADA**

AUGUST 22, 2018

CALL TO ORDER

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by President Lord in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:

Member David Harbaugh
Member Russell Hall
Member Hal Malkin
Member Ray Yutani
Member Jim Zoellner
Vice President Lesley Watkins
President Michael Lord

Absent:

Member Pete Dames
Member John Grotz

Staff:

Anne Haraksin, Foundation Secretary
Leticia Revilla, Assisant City Clerk

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

1. MINUTES OF THE REGULAR MEETING OF JUNE 27, 2018

Member Malkin moved and Vice President Watkins seconded to approve the minutes of the June 27, 2018 Community Foundation regular meeting.

Motion carried 7-0.

FINANCIAL REPORTS

2. REVIEW OF FINANCIAL/INVESTMENT REPORTS

Assistant City Clerk Revilla discussed the Financial/Investment Reports for the months of June and July 2018.

Member Malkin moved and Member Hall seconded to approve the financial reports for the months of June and July 2018.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Hall, Harbaugh, Malkin, Yutani, Zoellner, Vice President Watkins, President Lord
NOES: None
ABSENT: Members Dames, Grotz
ABSTAIN: None

3. TRANSFER OF FUNDS

Assistant City Clerk Revilla provided information on the transfer of funds to various programs.

Member Yutani moved and Vice President Watkins seconded to approve the transfer of funds from Community Events to City Events that includes donations from Angel Escobar in the amount of \$576; T-Mobile in the amount of \$970.70; RF Dickson Company, Inc. in the amount of \$1,000; Grocery Outlet in the amount of \$1,000; and Diego De Lama Insurance & Financial Services in the amount of \$1,000 for a total of \$4,546.70.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Hall, Harbaugh, Malkin, Yutani, Zoellner, Vice President Watkins, President Lord
NOES: None
ABSENT: Members Dames, Grotz
ABSTAIN: None

DISCUSSION ITEMS

4. DISCUSSION REGARDING THE ISEHARA PROGRAM

Assistant City Clerk Revilla said at the June 27 Community Foundation meeting, Foundation Members received a request from Member Dames to help support the Isehara Program. She said Member Dames submitted a reimbursement request in the amount of \$2,751.88 for several events he coordinated for the Isehara visitors. Additionally, the Community Foundation received funds from other non-profit organizations to help support the Isehara Program.

Foundation Members discussed donating to the Isehara Program. They agreed to donate \$350 for the Isehara Program. President Lord said the funds would be transferred from the Undesignated Account to the Isehara Program Account.

Member Malkin moved and Member Hall seconded to approve a transfer from the Undesignated Account to the Isehara Program in the amount of \$350; transfer of funds from the La Mirada Athletic Council to the Isehara Program to pay for the remaining balance; and a reimbursement to Member Dames in the amount of \$2,751.88 for the Isehara Program.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

**AYES: Members Hall, Harbaugh, Malkin, Yutani, Zoellner, Vice President
Watkins, President Lord**

NOES: None

ABSENT: Members Dames, Grotz

ABSTAIN: None

5. DISCUSSION REGARDING ITEMS FOR THE UPCOMING RETREAT

Foundation Members confirmed the date for the upcoming retreat which will be held on Saturday, October 27 from 8 a.m. to 5 p.m. at City Hall. President Lord asked Foundation Members to email staff two topics to discuss during the retreat.

6. DISCUSSION REGARDING THE "4 LA MIRADA KIDS" COMMUNITY CARNIVAL

Foundation Members discussed matters related to the "4 La Mirada Kids" Community Carnival. President Lord said a second letter was mailed to Chris Pflanzler regarding the status of the carnival equipment. He said Mr. Pflanzler has not contacted staff regarding the status of the carnival equipment. Member Malkin said he would contact Mr. Pflanzler to inquire about the status of the carnival equipment.

FOUNDATION MEMBER ANNOUNCEMENTS

Member Zoellner said he enjoyed the Concerts Under the Stars series and the Farmer's Market.

Member Malkin commented on the Concerts Under the Stars.

President Lord said he attended the Independence Celebration event.

STAFF ANNOUNCEMENTS

There were no staff announcements.

ADJOURNMENT

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:31 p.m.

Submitted:

Attest:

Leticia Revilla, Deputy City Clerk

Michael Lord, President

FINANCIAL REPORTS

**Community Foundation
September 26, 2018**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: **FINANCIAL/INVESTMENT REPORT**

BACKGROUND

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

FINDINGS

A financial accounting is provided to the Board so that it may monitor Foundation funds. The report was prepared for the Board to review.

Attached is the financial report for the month ending in August 2018. Staff is available to discuss the current financial/investment reports and other related items.

RECOMMENDED ACTION

It is recommended the Community Foundation approve the Financial/Investment Report for the month of August.

LA MIRADA COMMUNITY FOUNDATION

MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2018-2019

For the Month Ending August 31, 2018

LA MIRADA COMMUNITY FOUNDATION
Summary Statement of Revenues and Expenditures
For the second month ended August 31, 2018
Fiscal Year 2018 - 2019

	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>BANK ACCOUNT BALANCE</u>	<u>INVESTMENT BALANCE</u>	<u>ENDING BALANCE</u>
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkine Scholarship Fund	11,737.85	-	-	11,737.85	-	11,737.85
Community Events	8,981.90	2,000.00	5,960.00	5,031.90	-	5,031.90
Community Programs	240.00	-	-	240.00	-	240.00
Edison STEM Scholarship	-	-	-	-	-	-
Fireworks	1,603.98	4,377.28	1,283.33	4,697.93	-	4,697.93
Historical Preservation	6,263.70	-	-	6,263.70	-	6,263.70
Isehara	500.00	2,250.10	-	2,750.10	-	2,750.10
La Mirada Athletic Council	1,843.11	-	486.61	1,356.50	-	1,356.50
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	2,054.25	976.00	630.00	2,400.25	-	2,400.25
Ray Haugh Vocational Scholarship Fund	1,117.22	-	-	1,117.22	-	1,117.22
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,861.66	-	-	-	6,861.66	6,861.66
Senior Net Learning Center	1,014.25	-	-	-	1,014.25	1,014.25
Undesignated/Other	58,969.57	307.09	1,534.00	3,770.40	53,972.26	57,742.66
TOTAL	<u>\$ 103,114.49</u>	<u>\$ 9,910.47</u>	<u>\$ 9,863.94</u>	<u>\$ 41,282.85</u>	<u>\$ 61,846.17</u>	<u>\$ 103,131.02</u>

**CITY OF LA MIRADA
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK #	REVENUES	EXPENSES	BALANCE
BEGINNING BALANCE AT JULY 1, 2018						103,114.49
7/2/2018	City of La Mirada	Community Events	1626		5,960.00	97,154.49
7/2/2018	EBX Insurance Services	Fireworks	1627		1,263.33	95,871.16
7/2/2018	Pete Dames Insurance	Tennis Tournament	1628		630.00	95,241.16
7/3/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		95,246.16
7/3/2018	Donation	Community Events		1,000.00		96,246.16
7/3/2018	Donation	Community Events		1,000.00		97,246.16
7/3/2018	Booth Insurance	Fireworks		4,009.95		101,256.11
7/12/2018	Investment Interest	Other - Undesignated		292.09		101,548.20
8/8/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		101,553.20
8/8/2018	Tennis Tournament Registration and Donations	La Mirada Tennis Tournament		976.00		102,529.20
8/8/2018	EBX Insurance Services - return premium	Fireworks		267.33		102,796.53
8/8/2018	EBX Insurance Services - donation	Fireworks		100.00		102,696.53
8/8/2018	Donation	Isehara		450.00		103,346.53
8/8/2018	Donation	Isehara		500.00		103,846.53
8/13/2018	Business Owner Insurance Policy renewal	Other - Undesignated	1629		1,184.00	102,662.53
8/30/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		102,667.53
8/30/2018	Donation	Isehara		483.49		103,131.02
8/31/2018	Transfer out to Isehara	Other - Undesignated			350.00	102,781.02
8/31/2018	Transfer in from Undesignated	Isehara		350.00		103,131.02
8/31/2018	Transfer out to Isehara	Athletic Council			486.61	102,644.41
8/31/2018	Transfer in from Athletic Council	Isehara		486.61		103,131.02

**LA MIRADA COMMUNITY FOUNDATION
FY 2018-19
ISEHARA**

REVENUES

Transfer in from Undesignated	350.00	
Donations	<u>1,913.49</u>	
		2,263.49

EXPENDITURES (a)

Pizza Party	463.49	
Pictures	500.00	
Angels Game	524.00	
T-Shirts	1,039.99	
Water	51.80	
Custom Medals	<u>170.82</u>	
		2,750.10

SHORTFALL (b) (486.61)

(a) All expenditures paid by Pete Dames. The Foundation reimbursed Pete Dames in September 2018.

(b) Transfer from Athletic Council Account to the Isehara Account to cover the shortfall.