

**AGENDA FOR THE REGULAR MEETING  
OF THE COMMUNITY SERVICES COMMISSION  
OF THE CITY OF LA MIRADA  
SEPTEMBER 5, 2018 – 6:30 P.M.  
COUNCIL CHAMBERS, CITY HALL, 13700 LA MIRADA BOULEVARD  
LA MIRADA, CALIFORNIA 90638**

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Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Services Commission vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Services Commission is that individual presentations not exceed five minutes.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioner	Rebecca Cline
Commissioner	Pete Dames
Commissioner	Diane Gramajo
Commissioner	Steve Lee
Commissioner	Michael Lord
Vice Chairman	Misty Cota
Chairman	Susan Savage

**APPROVAL OF MINUTES**

1. **MINUTES OF THE REGULAR MEETING OF AUGUST 1, 2018** - It is recommended the Community Services Commission approve the minutes of the regular meeting of August 1, 2018.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

2. **SPLASH! WATER SLIDE INSTALLATION PROJECT UPDATE** – It is recommended that the Community Services Commission review and discuss the Splash! water slide installation project update.
3. **2018 CONCERTS UNDER THE STARS** – It is recommended that the Community Services Commission review and discuss the 2018 Concerts Under the Stars series.
4. **COMMUNITY HEALTH INFORMATION AND SAFETY FAIR** – It is recommended that the Community Services Commission review and discuss the Community Health Information and Safety Fair.
5. **NEFF PARK ARBORETUM GUIDE** – It is recommended that the Community Services Commission review and discuss the Neff Park arboretum guide.

### **PUBLIC COMMENT**

*(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five minute limit to communications.)*

## **SENIOR, HISTORICAL, AND YOUTH COUNCIL REPORTS**

### **COMMISSION ANNOUNCEMENTS**

### **STAFF ANNOUNCEMENTS**

### **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 23<sup>rd</sup> day of August 2018



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Micaela Diores  
Community Services Secretary

**MINUTES OF THE REGULAR MEETING OF  
THE COMMUNITY SERVICES COMMISSION OF  
THE CITY OF LA MIRADA**

**AUGUST 1, 2018**

**CALL TO ORDER**

The regular meeting of the Community Services Commission was called to order at 6:30 p.m. in the Council Chambers at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present:

Commissioner Rebecca Cline  
Commissioner Diane Gramajo  
Commissioner Steve Lee  
Commissioner Michael Lord  
Vice Chairman Misty Cota  
Chairman Susan Savage

Absent:

Commissioner Pete Dames

Staff:

Oliver Osuna, Community Services Supervisor  
Jorge Orozco, Community Services Coordinator  
Joshua Gire, Community Services Coordinator  
Samantha Salazar, Senior Recreation Leader II  
Micaela Diore, Community Services Secretary

**APPROVAL OF MINUTES**

**1. MINUTES OF THE REGULAR MEETING OF JUNE 6, 2018**

Commissioner Dames moved and Commissioner Cline seconded to approve the minutes of the June 6, 2018 meeting.

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:** Commissioners Cline, Gramajo, Lee, Vice Chairman Cota,  
Chairman Savage

**NOES:** None

**ABSENT:** Commissioner Dames

**ABSTAIN:** Commissioner Lord

## **UNFINISHED BUSINESS**

### **2. SPRING BEAUTIFICATION**

Community Services Supervisor Oliver Osuna reported on the Spring Beautification awards ceremony held June 11 at the La Mirada Theatre for the Performing Arts. He said modifications were made in an attempt to provide a more personal and meaningful event for award recipients. This year's awards ceremony was classified as invitation only and was relocated from the Theatre's auditorium to the lobby.

Commissioner Cline said the new changes greatly improved the intimacy of the ceremony and the complimentary theatre tickets provided were appreciated by guests.

Vice Chairman Cota complimented the awards ceremony and inquired if there was an increase in attendance from last year.

Community Services Supervisor Osuna responded and said the event experienced a slight decrease in attendance, but met its goal in revitalizing the event and increasing interest for next year.

### **3. SUMMER CLASS PARTICIPANT SURVEY**

Community Services Supervisor Osuna introduced Community Services Coordinator Joshua Gire.

Community Services Coordinator Gire reported the summer class participant survey results displayed overall program satisfaction and shared several favorable comments received, including those regarding participants with special needs.

Commissioners Cline, Gramajo, and Vice Chairman Cota commended staff on providing well rounded programs for infants to older adults.

Chairman Savage inquired if recommendations and negative feedback were reviewed to enhance current programming.

Community Services Coordinator Gire responded and said programs were continually evaluated and staff strives to provide courses requested by the community.

Commissioner Lee inquired if many non-residents enrolled in classes after viewing the La Mirada Living.

Community Services Coordinator Gire responded and said the La Mirada Living continues to be utilized by non-residents and residents alike. He said classes held at the Activity Center, Community Gymnasium, and Splash! do not have non-resident fees, attracting many participants from surrounding communities.

Commissioner Lee inquired if adaptive recreation programs were taught by specialized instructors.

Community Services Coordinator Gire responded and said although only some instructors are specialized in adaptive recreation, most instructors do an excellent job in accommodating students with special needs.

#### **4. VOLUNTEER RECOGNITION CONCERT**

Community Services Supervisor Osuna introduced Senior Recreation Leader II Samantha Salazar.

Senior Recreation Leader II Salazar reported on the Volunteer Recognition Concert to be held in conjunction with the Concerts Under the Stars series on August 9 at La Mirada Regional Park.

Commissioner Cline recommended volunteers also be invited based on years of service, allowing many senior volunteers to attend.

Community Services Supervisor Osuna agreed and said new parameters would be set for next year to include volunteers based on years of service.

Vice Chairman Cota inquired about the difference between the Volunteer Recognition Concert and the Volunteer Appreciation Day.

Senior Recreation Leader II Salazar responded and said the Volunteer Recognition Concert recognizes the City's Volunteers in Action and Leaders in Training program participants, while the Volunteer Appreciation Day would also welcome volunteers from service organizations, schools, athletic council groups, and houses of worship.

Community Services Supervisor Osuna inquired if Commissioners were available to assist during the Volunteer Recognition Concert.

Commissioners Cline, Gramajo, Vice Chairman Cota and Chairman Savage responded and said they would assist during the event.

#### **5. HALLOWEENFEST**

Community Services Supervisor Osuna introduced Community Services Coordinator Jorge Orozco.

Community Services Coordinator Orozco reported on the Halloweenfest event to be held on October 31 at the Neff Estate. He said that due to scheduled roof replacements of the Neff House, George House and Neff Barn, the public would not be permitted to enter the Barn, which houses the "haunted maze" tour. He said possible alternatives including the rental of a portable haunted house and relocation of the event were explored, but due to

the demographics and budget for the event, staff recommends omitting the maze this year. Mr. Orozco requested feedback from the Commission.

Commissioner Cline inquired if tours of the Neff House would be offered during the event.

Community Services Supervisor Osuna responded and said the ability to allow tours during the event would be based on the roof replacement project schedule.

Commissioner Cota inquired if a new feature would be introduced due to the omission of the maze.

Community Services Coordinator Orozco responded and said the addition of a "trunk or treat" feature may be explored.

Commissioner Cline inquired about the relocation of the event to the Civic Center, which housed the event in the past, and if the maze may be placed in the ground floor of the Resource Center.

Community Services Supervisor Osuna said the current maze layout used for permit approval was specific to the Neff Barn. He said permit approvals and construction of a maze for a new location would not likely to be completed in time for the event. Mr. Osuna said many participants are drawn to the event at Neff Park due to its location.

Resident Lee Olsen recommended typical "haunted maze" characters wander Neff Park.

Community Services Supervisor Osuna said that although the "haunted maze" was popular with pre-teens and teens, Halloweenfest would continue to be a family friendly event with the target audience being families with young children.

Chairman Savage recommended the addition of a park tour with family friendly Halloween characters along the way. She suggested placing the inflatable talking pumpkin in the gazebo if the Neff House becomes unavailable.

Commissioner Gramajo said last year's Halloweenfest was well-staffed and continues to attract community members.

### **PUBLIC COMMENT**

None

### **SENIOR, HISTORICAL, AND YOUTH COUNCIL REPORTS**

Senior Council Chairman Larry Torres said the Senior Council recently welcomed Jeanette Jenkins as The Palms representative. He reported on several items, including free transportation through La Mirada Transit to the 16<sup>th</sup> annual senior health fair provided by Congresswoman Linda Sanchez on August 10 at Cerritos College,

SeniorNet registration on August 24, new salsa classes offered in the fall, and bringing the Veterans Legacy program to The Palms to encourage participation by residents. He said the Stroll in the Park was well attended and commended staff on a successful event.

Historical Preservation Advisory Council Vice Chairman Marlene Olsen commended the SeniorNet program and the Spring Beautification awards ceremony. Mrs. Olsen discussed Stroll in the Park and said Three Decades of Change and Challenge, Stability and Achievement author Allen Carden was available to meet with residents and sign copies of the book. She reported on the new front porch steps at the Neff House, the historical tours provided for 50 guests on July 21 and recruitment for additional docents.

Youth Council Chairman Adriana Perez reported on the Father Son Campout and said two new members would soon be appointed to the Youth Council.

### **COMMISSION ANNOUNCEMENTS**

Vice Chairman Cota said the Independence Celebration, Stroll in the Park, and the addition of the Night Market to the Concert Under the Stars series were successful. She added that proceeds from the La Mirada Ebell Club's fundraiser during the Independence Event would benefit the scholarship fund. Vice Chairman Cota provided an update on the Love La Mirada program and the La Mirada Chamber of Commerce.

Commissioner Lee reported on the Ring subsidy program and said the rebate would be available to the first 200 participants. He reported the Concert Under the Stars series was well attended.

Commissioner Gramajo said the La Mirada Kiwanis recently assisted in welcoming the baseball team from La Mirada's sister City, Isehara, Japan, with a pizza party.

Commissioner Cline reported on the City's National Night Out event on August 2 and the nationwide observance of the event on August 7. She recommended an increase in publicity for the community building initiative in the La Mirada Living.

Chairman Savage said the Stroll in the Park and the Concerts Under the Stars series represented the City well and complimented staff on the summer events and programs.

### **STAFF ANNOUNCEMENTS**

None

**ADJOURNMENT**

The meeting was adjourned at 7:20 p.m.

Submitted:

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Micaela Diores  
Community Services Secretary

Attest:

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Susan Savage  
Chairman



**NEW BUSINESS****Community Services Commission  
September 5, 2018**

**TO:** Community Services Commission

**FROM:** Oliver Osuna, Community Services Supervisor

**SUBJECT: SPLASH! WATER SLIDE INSTALLATION PROJECT UPDATE**

**BACKGROUND**

Construction of Splash! La Mirada Regional Aquatics Center was completed in 2007. Splash! includes 50-meter and 25-yard pools, and a therapeutic spa. The facility also includes Buccaneer Bay waterpark, which features a lazy river, zero-depth play area, spray pads, three water slides, and pirate theming.

The installation of a new water slide was discussed at the 2017 City Council Retreat, and it was decided funding for the project would be included in the City's budget. At its November 28, 2017 regular meeting, the City Council approved the selection of Aquatic Design Group, Inc. to assist staff with preparing architectural designs and bid-ready construction documents. Aquatic Design Group will also serve as a consultant during the construction phase of the project. Additionally, at the May 8, 2018 City Council meeting, the City selected Whitewater West to design, manufacture, and deliver the waterslide and slide tower components. Whitewater West designed and delivered the slides installed during the original construction project.

**FINDINGS**

With a consultant and slide manufacture in place and under contract, preliminary and design work on the project has begun. Aquatic Design Group, along with their subcontractors, began survey and geological work on the project site. Aquatic Design Group, using a preliminary design of the slides, began drawing and engineering plans for the entire project site, which will include the slides, mechanical room, electrical and plumbing.

Whitewater West, using parameters set by the City and Aquatic Design Group, has begun engineering and designing what will eventually be the City's new six-lane mat rider with two tube slides. Colors for the mat rider slide and two tube slides have been selected and submitted to Whitewater West. Also submitted to Whitewater West, was placement and color of translucent segments built into tube slide segments that allow light to enter the tube slides. Final engineering on the slide and manufacturing is set to begin shortly and continue through until early in 2019.

The City will continue working with Whitewater West and Aquatics Design Group over the coming weeks to complete plans and construction documents. The project will tentatively go out for bid in the early fall.

**RECOMMENDED ACTION**

It is recommended the Community Services Commission review and discuss this report.

**NEW BUSINESS**

**Community Services Commission  
September 5, 2018**

**TO:** Community Services Commission  
**FROM:** Oliver Osuna, Community Services Supervisor  
**ORIGINATED BY:** Jorge Orozco, Community Services Coordinator  
**SUBJECT:** 2018 CONCERTS UNDER THE STARS

**BACKGROUND**

The City of La Mirada's Concerts Under the Stars series features live music on Thursday evenings at La Mirada Regional Park. The series provides an opportunity for residents and local community members to enjoy the summer evenings and socialize with friends, family, and neighbors in a park setting.

**FINDINGS**

The 2018 concert series commenced on June 9 and continued through August 9. This year's series featured a variety of music genres that ranged from classic rock, Motown, modern popular music, and U2 and Beatles tribute bands.

A new feature to this year's series was the inclusion of a "Night Market." Similar to a farmers market, the Night Market featured vendors preparing specialty foods, drinks and desserts. Vendors also include produce and craft vendors. The Night Market was organized by Enriched Farms, an independent contractor that specializes in coordinating markets in the greater Los Angeles Area. Enriched Farms scheduled all the vendors and worked with local agencies to obtain all necessary permits.

The 2018 Concerts Under the Stars and Night Market experienced an increase in attendance. Attendance in previous summers was at an average of 300 to 500 attendees per concert. This year, staff estimates on average of 1,000 to 1,200 community members attended a concert on a weekly basis. The increase in attendance is directly attributed to the addition of the Night Market.

At each concert, staff and volunteers distributed evaluation forms to audience members. Overall, the majority of concert goes rated each concert as either good or excellent. Comments or suggestions left by audience members included requests such as additional food vendors, longer concert hours, and more variety in music genres. Attached is a full summary of the evaluations received from concert attendees.

**RECOMMENDED ACTION**

It is recommended the Commission review and discuss this report.

## SUMMER CONCERT EVALUATIONS 2018

CONCERT #1					
CONCERT DATE:	6/14/2018				
BAND:	The Kings of 88 (Classic Piano Rock)				
ATTENDANCE:	1,100				
					Total Evaluations Collected
<b>Rankings</b>	Excellent	Good	Fair	Poor	
How would you rank the event overall?	42	23	0	0	65
How would you rank tonight's performance?	46	19	0	0	65
How would you rank food choices/market vendors?	25	29	11	0	65

### Comments:

More Food Selections	28		
Excellent Concert	8	Country Music Request	2
Liked addition of Night Market	6	Farmers Market/fresh produce	3
Liked addition of restrooms	2	Lines/wait time too long	2

CONCERT #2					
CONCERT DATE:	6/21/2018				
BAND:	Sgt. Peppers (Beatles Tribute)				
ATTENDANCE:	1,500				
					Total Evaluations Collected
<b>Rankings</b>	Excellent	Good	Fair	Poor	
How would you rank the event overall?	5	0	0	0	5
How would you rank tonight's performance?	5	0	0	0	5
How would you rank food choices/market vendors?	4	1	0	0	5

### Comments:

Excellent Concert	2	Less Food Vendors	1
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CONCERT #3					
CONCERT DATE:	6/28/2018				
BAND:	Tom Nolan Band (Motown)				
ATTENDANCE:	1,200				
					Total Evaluations Collected
<b>Rankings</b>	Excellent	Good	Fair	Poor	
How would you rank the event overall?	29	15	0	0	44
How would you rank tonight's performance?	28	12	4	0	44
How would you rank food choices/market vendors?	10	25	5	4	44

**Comments:**

More Food Selections	10	Too expensive (Night Market)	2
Fix Sound; More Bass	3	More Parking/Handicap Parking	4
Excellent Concert	6	Spread out vendors/lines too long	4

**CONCERT #4**

<b>CONCERT DATE:</b>		<b>7/12/2018</b>			
<b>BAND:</b>		<b>L.A. Vation (Rock)</b>			
<b>ATTENDANCE:</b>		<b>1,000</b>			
<b>Rankings</b>	Excellent	Good	Fair	Poor	Total Evaluations Collected
<b>How would you rank the event overall?</b>	29	9	0	0	38
<b>How would you rank tonight's performance?</b>	31	6	1	0	38
<b>How would you rank food choices/market vendors?</b>	31	6	1	0	38

**Comments:**

Excellent Concert	14	More Restrooms	2
More Food Selections	7	More Parking	2
Latin Music	2	Photobooth	1

**CONCERT #5**

<b>CONCERT DATE:</b>		<b>7/19/2018</b>			
<b>BAND:</b>		<b>The Breakfast Club (80's Rock)</b>			
<b>ATTENDANCE:</b>		<b>1,000</b>			
<b>Rankings</b>	Excellent	Good	Fair	Poor	Total Evaluations Collected
<b>How would you rank the event overall?</b>	10	8	0	0	18
<b>How would you rank tonight's performance?</b>	10	7	1	0	18
<b>How would you rank food choices/market vendors?</b>	4	13	1	0	18

**Comments:**

Excellent Concert	2	More Handicap Parking	2
Longer Concerts	4	More Food Selections	5

**CONCERT #6**

<b>CONCERT DATE:</b>		<b>8/2/2018 (National Night Out)</b>			
<b>BAND:</b>		<b>The Suffargettes (Cover Band)</b>			
<b>ATTENDANCE:</b>		<b>900</b>			
<b>Rankings</b>	Excellent	Good	Fair	Poor	Total Evaluations Collected
<b>How would you rank the event overall?</b>	48	9	2	0	59
<b>How would you rank tonight's performance?</b>	46	11	2	0	59
<b>How would you rank food choices/market vendors?</b>					0*

\*evaluations did not have this question listed\*

**Comments:**

Classic Rock	7	Salsa	6
More Food Selections	4	Country	7
More Children's Activities	2	Longer concerts	4
Excellent Concert	21	Jazz	4

**CONCERT #7**

CONCERT DATE:	8/9/2018 (Volunteer Recognition Concert)				
BAND:	Retro Station (50's & 60's Classics)				
ATTENDANCE:	900				
<b>Rankings</b>	Excellent	Good	Fair	Poor	Total Evaluations Collected
How would you rank the event overall?	25	15	0	0	40
How would you rank tonight's performance?	19	12	7	2	40
How would you rank food choices/market vendors?	0	0	0	0	0*

\*evaluations did not have this question listed\*

**Comments:**

Excellent Concert	5	More Food Selections	5
Parking Patrol	2	2 hour long concerts/more concerts	9
Country Music	5	Oldies	4

## Summer Concerts 2018

Commissioners, please take a moment to review the bands that performed during the 2018 season and add additional comments below:

DATE	EVENT	2017 BANDS			Commission Ranking		
		BAND	DESCRIPTION	(1) Excellent	(2) Good	(3) Average	(N/A) did not attend
1 6/14/2018	Thursday Concert	The Kings of 88	Classic Piano Rock				
2 6/21/2018	Thursday Concert	Sgt. Peppers	Beatles Tribute				
3 6/28/2018	Thursday Concert	Tom Nolan Band	Motown / Soul				
4 7/3/2018	Independence Celebration	The Soul Kitchen	The Doors and Jim Morison Tribute				
5 7/3/2018	Independence Celebration	The Country Club	Country Music				
6 7/12/2018	Thursday Concert	L.A. Vation	U2 Tribute				
7 7/19/2018	Thursday Concert	The Breakfast Club	80's band				
8 7/26/2018	Stroll in the Park	Upstream	Caribbean				
9 7/26/2018	Stroll in the Park	Kulayd	Doo Wop				
10 7/26/2018	Stroll in the Park	Mariachi Espectacular	Latin Music				
11 8/2/2018	Thursday Concert/ National Night Out	The Suffragettes	Modern Pop Music				
12 8/9/2018	Thursday Concert/ Volunteer Recognition	Retro Station	50's & 60's Hits				

General comments from Commissioner regarding the summer concert program:

**NEW BUSINESS**

**Community Services Commission  
September 5, 2018**

**TO:** Community Services Commission  
**FROM:** Oliver Osuna, Community Services Supervisor  
**ORIGINATED BY:** Lisa Montoya, Community Services Supervisor  
**SUBJECT:** **COMMUNITY HEALTH INFORMATION AND SAFETY FAIR**

**BACKGROUND**

The City will host its annual Community Health Information and Safety Fair on Wednesday, September 14 from 9 a.m. to 12 p.m. at the La Mirada Activity Center.

In recent years the event has been attended by some 250 community members. While the event focused on older adults, this year efforts are being made to attract community members of various ages. The fair aims to partner community members with non-profit organizations, health and wellness agencies, and other local businesses to provide information, services, and health screenings. The fair is free and open to all community members.

**FINDINGS**

The Community Health Fair will feature cooking demonstrations with free samples. Currently there are 45 providers and vendors scheduled to attend. As the date approaches, more participating agencies are expected to be added to the event. Staff is currently working to partner with food vendors who participated in the recent Night Market during the Concerts Under the Stars series.

Currently the following screenings are confirmed for the event:

<b>SCREENING</b>	<b>PROVIDER</b>
• Grip	AppleCare
• Hearing	Connect Hearing
• Posture	Healthways Chiropractic
• Stroke	Independence at Home
• Oral Cancer	New Age Dental
• Body Fat Analysis	Scan Health Plan
• Beck Depression	Straight Talk
• Derma	Whittier Hospital Medical Center
• PIH Health	Blood Pressure
• Biola "Ask A Nurse"	Glucose, Cholesterol, Blood Pressure



- St. Jude Hospital                      Bone Density/ Pulmonary Function Tests

Café on the Green, provided by SASSFA, will provide sack lunches to seniors for a nominal fee on the day of the fair. Those interested in having lunch during the event will need to call for a reservation.

Transportation is available to and from the Activity Center via Dial-a-Ride. Residents may reserve a ride by calling La Mirada Transit.

**RECOMMENDED ACTION**

It is recommended the Community Services Commission review and discuss this report.

**NEW BUSINESS**

**Community Services Commission  
September 5, 2018**

**TO:** Community Services Commission  
**FROM:** Oliver Osuna, Community Services Supervisor  
**ORIGINATED BY:** Lisa Montoya, Community Services Supervisor  
**SUBJECT: NEFF PARK ARBORETUM GUIDE**

**BACKGROUND**

The Neff Estate Historical Site is owned, maintained and operated by the City of La Mirada and provides historical and cultural value, passive recreation opportunities, and community uses of the park and its facilities. In 1978, in recognition of its important role as a historical and educational site for the City of La Mirada, Neff Park was placed on the National Register of Historic Places.

The park features a wide variety of unique trees which help create a peaceful environment for community members. The Neff Park Arboretum Guide was originally created in the late 1990's by community member Jeager Davis as an Eagle Scout Project. The Arboretum Guide contains a list of all the trees located in the park. The trees are recorded and are documented in the City's Neff Park Arboretum Guide. The Arboretum Guide was designed to help bring awareness to the beautiful landscape of the park and provide information about the trees to visitors. Each tree is adorned with a plaque at the base that tells the visitor information about the tree. In recent years many of the plaques have begun to look worn and several plaques are missing.

**FINDINGS**

In 2017 City staff worked with Amy Bulone, a Horticulturalist from the Fullerton Arboretum who authenticated the ages and species of the trees. Since then, the La Mirada Community Foundation received a donation in 2018 in the amount of \$1,500 in support of the replacement of the tree plaques. Since receiving the donation, staff and Historical Preservation Advisory Council Members have visited the park to identify the status of the trees and assess needs for updated plaques as well as trees that need to be replaced.

Staff has obtained a quote for the design, production and installation of 28 new tree plaques for a total of \$2,492.80. The remainder of the project remains presently unfunded.

**RECOMMENDED ACTION**

It is recommended members of the Community Services Commission review and discuss this report.