

**AGENDA FOR THE REGULAR MEETING OF THE
LA MIRADA COMMUNITY FOUNDATION
APRIL 25, 2018
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1
13700 LA MIRADA BOULEVARD,
LA MIRADA, CALIFORNIA 90638**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

CALL TO ORDER

The meeting will be called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members: Pete Dames
 John Grotz
 Russell Hall
 David Harbaugh
 Hal Malkin
 Dr. Ray Yutani
 Jim Zoellner
 Lesley Watkins – Vice President
 Michael Lord – President

PUBLIC COMMENT *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five-minute limit to communications.)*

APPROVAL OF MINUTES

1. **MINUTES OF THE REGULAR MEETING OF MARCH 28, 2018** - It is recommended the Foundation approve the minutes of the regular meeting of March 28, 2018.

FINANCIAL REPORTS

2. **REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation's financial/investment report for the month of February 2018.

- 3. TRANSFER OF FUNDS** – It is recommended the Foundation approve the transfer of funds to various programs.

DISCUSSION ITEMS

- 4. DISCUSSION REGARDING THE SCHOLARSHIP PROGRAM** – It is recommended the Foundation discuss the Scholarship Program.
- 5. DISCUSSION REGARDING THE CHARITY TENNIS TOURNAMENT** – It is recommended the Foundation discuss the Charity Tennis Tournament.

FOUNDATION MEMBERS ANNOUNCEMENTS

STAFF ANNOUNCEMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 19th day of April 2018.



Leticia Revilla, Deputy City Clerk

**MINUTES OF THE REGULAR MEETING OF
THE LA MIRADA COMMUNITY FOUNDATION
OF THE CITY OF LA MIRADA**

MARCH 28, 2018

CALL TO ORDER

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by President Lord in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Member Pete Dames
Member John Grotz
Member Russell Hall
Vice President Lesley Watkins
President Michael Lord

Tardy: Member David Harbaugh

Absent: Member Hal Malkin
Member Dr. Ray Yutani
Member Jim Zoellner

Staff: Anne Haraksin, Foundation Secretary
Leticia Revilla, Deputy City Clerk

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

1. MINUTES OF THE REGULAR MEETING OF FEBRUARY 28, 2018

Member Grotz moved and Member Dames seconded to approve the minutes of the February 28, 2018 Community Foundation regular meeting.

Motion carried 5-0.

FINANCIAL REPORTS

2. REVIEW OF FINANCIAL/INVESTMENT REPORTS

Foundation Secretary Haraksin discussed the Financial/Investment Report for the month of February 2018.

Vice President Watkins moved and Member Dames seconded to approve the financial report for the month of February 2018.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Hall, Vice President Watkins, President Lord
NOES: None
ABSENT: Members Harbaugh, Malkin, Yutani, Zoellner
ABSTAIN: None

3. TRANSFER OF FUNDS

Foundation Secretary Haraksin provided information on the transfer of funds to various programs.

Vice President Watkins moved and Member Dames seconded to approve the transfer of funds.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Dames, Grotz, Hall, Vice President Watkins, President Lord
NOES: None
ABSENT: Members Harbaugh, Malkin, Yutani, Zoellner
ABSTAIN: None

DISCUSSION ITEMS

4. DISCUSSION REGARDING THE 2018 CHILI HOLIDAY CELEBRATION

Community Services Supervisor Lisa Montoya was present and provided information on the 2018 Chili Holiday Celebration. She said the annual Chili Holiday celebration features a formal tree lighting ceremony, family friendly activities, entertainment and free food. She said the event also features photos with Santa, train rides, and the holiday wreath auction. Community Services Supervisor Montoya asked if the Community Foundation would be interested in sponsoring this year's photos with Santa.

Foundation Members expressed interest in sponsoring the photos with Santa for the 2018 Chili Holiday Celebration.

5. DISCUSSION REGARDING THE SCHOLARSHIP PROGRAM

Deputy City Clerk Revilla provided an update on the Scholarship Program. She said the scholarship applications are due on April 12.

Foundation Members discussed the Scholarship Program. Member Grotz, Vice President Watkins, and President Lord were volunteered to serve on the scholarship committee.

6. DISCUSSION REGARDING THE CHARITY TENNIS TOURNAMENT

Foundation Members tabled this item.

7. DISCUSSION REGARDING A FUNDING POLICY

Member Dames distributed information on the Foundation's brochure, La Mirada Giving and website. He inquired about the purpose of having a funding policy. He said he would like to receive further clarification on implementing a funding policy. Foundation Members discussed the purpose briefly and requested to discuss further at the next Foundation meeting.

8. DISCUSSION REGARDING THE LEGACY CIRCLE

Member Hall provided information on the Legacy Circle. He discussed a potential idea to host an estate planning session. He said he would continue to research the idea and provide feedback at the next Foundation meeting.

FOUNDATION MEMBER ANNOUNCEMENTS

President Lord said he started a non-profit organization called Sticks for Kids. He said the organization would provide golf clubs to low-income children.

STAFF ANNOUNCEMENTS

Secretary Haraksin provided information on upcoming events including the Easter Egg event and La Mirada Kiwanis Duck Derby Race.

ADJOURNMENT

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:22 p.m.

Submitted:

Attest:

Leticia Revilla, Deputy City Clerk

Michael Lord, President

FINANCIAL REPORTS

**Community Foundation
April 25, 2018**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: **FINANCIAL/INVESTMENT REPORTS**

BACKGROUND

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

FINDINGS

A financial accounting is provided to the Board so that it may monitor Foundation funds. This report is prepared for the Board to review.

Attached is the financial report for the month ending in March 2018. Staff is available to discuss the current financial/investment reports and other related items.

RECOMMENDED ACTION

It is recommended the Community Foundation approve the Financial/Investment Reports for the month of March 2018.

LA MIRADA COMMUNITY FOUNDATION

MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2017-2018

For the Month Ending March 31, 2018

LA MIRADA COMMUNITY FOUNDATION
 Summary Statement of Revenues and Expenditures
 For the ninth month ended March 31, 2018
 Fiscal Year 2017 - 2018

	BEGINNING BALANCE	REVENUES	EXPENDITURES	BANK ACCOUNT BALANCE	INVESTMENT BALANCE	ENDING BALANCE
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkins Scholarship Fund	-	13,812.69	-	13,812.69	-	13,812.69
Community Events	4,600.00	12,175.20	12,540.00	4,235.20	-	4,235.20
Community Programs	240.00	1,644.70	700.00	1,184.70	-	1,184.70
Edleon STEM Scholarship	-	2,500.00	-	2,500.00	-	2,500.00
Historical Preservation	4,950.02	1,500.00	186.32	6,263.70	-	6,263.70
La Mirada Athletic Council	1,843.11	-	-	1,843.11	-	1,843.11
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	1,429.42	1,829.45	1,800.00	1,358.87	-	1,358.87
Ray Haugh Vocational Scholarship Fund	280.00	837.22	-	1,117.22	-	1,117.22
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,661.66	-	-	-	6,661.66	6,661.66
Senior Net Learning Center	2,753.25	-	1,739.00	-	1,014.25	1,014.25
Undesignated/Other	69,774.51	3,462.19	4,678.62	5,106.09	53,451.99	68,558.06
TOTAL	\$ 84,848.97	\$ 37,761.45	\$ 21,743.94	\$ 39,338.58	\$ 61,327.90	\$ 100,666.48

**CITY OF LA MIRADA
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK #	REVENUES	EXPENSES	BALANCE
BEGINNING BALANCE AT JULY 1, 2017						105,090.14
7/6/2017	Registration	La Mirada Tennis Tournament		500.00		105,590.14
7/10/2017	Registration	La Mirada Tennis Tournament		336.45		105,926.59
7/14/2017	Investment Interest	Other - Undesignated		140.10		106,066.69
7/20/2017	Donation	Community Events		2,280.00		108,346.69
7/20/2017	Donation	Bob Jenkins Scholarship		1,000.00		109,346.69
8/8/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		109,351.69
8/8/2017	Franchise Tax Board - fee refund	Other - Undesignated		10.00		109,361.69
8/8/2017	Registration	La Mirada Tennis Tournament		993.00		110,354.69
8/8/2017	Donation	Community Events		500.00		110,854.69
8/17/2017	Deposit Refund (Olive Fest)	Other - Undesignated		500.00		111,354.69
8/17/2017	Registration	Mayor's Prayer Breakfast		20.35		111,375.04
8/17/2017	Donation	Community Events		2,360.00		113,735.04
8/28/2017	Foremost Insurance - precision policy	Other - Undesignated	1581		1,130.00	112,605.04
8/28/2017	City of La Mirada	Community Events	1582		4,780.00	107,825.04
9/1/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		107,830.04
9/18/2017	Buena Park Plaque and Trophy	Other - Undesignated	1584		148.70	107,681.34
9/18/2017	Mark Goldfarb - IRS filing fee reimbursement	Mayor's Prayer Breakfast	1587		275.00	107,406.34
9/29/2017	City of La Mirada	Community Events	1589		4,980.00	102,446.34
9/29/2017	Transfer out to Bob Jenkins	Carnival			12,290.69	90,155.65
9/29/2017	Transfer in from Carnival	Bob Jenkins Scholarship		12,290.69		102,446.34
10/12/2017	Vadeal Print - board member polo shirt	Other - Undesignated	1590		47.36	102,398.96
10/19/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		102,403.96
10/19/2017	Donation	Edison STEM Scholarship		2,500.00		104,903.96
10/19/2017	Donation	Community Events		500.00		105,403.96
10/19/2017	Donation	Community Programs		350.00		105,753.96
10/31/2017	Transfer out to Ray Haugh Scholarship	Golf Tournament			350.00	105,403.96
10/31/2017	Transfer in from Golf Tournament	Ray Haugh Scholarship		350.00		105,753.96
11/14/2017	Attorney General Registry - annual registration	Other - Undesignated	1592		25.00	105,728.96
11/14/2017	Franchise Tax Board - annual return fee	Other - Undesignated	1593		10.00	105,718.96
11/16/2017	Donation	Community Events		485.20		106,204.16
11/18/2017	Print Runner - window decals	Other - Undesignated	1594		211.87	105,992.29
11/28/2017	Philadelphia Insurance Companies	Other - Undesignated	1595		1,111.00	104,881.29
11/30/2017	Investment Interest	Other - Undesignated		165.04		105,046.33
12/1/2017	Giving Donation - City Payroll	Other - Undesignated		10.00		105,056.33
12/1/2017	Donation	Community Programs		350.00		105,406.33
12/1/2017	Donation	Community Events		2,300.00		107,706.33
12/4/2017	Donations - Chill Holiday	Other - Undesignated		487.22		108,193.55
12/5/2017	La Mirada Mayor's Prayer Breakfast	Mayor's Prayer Breakfast	1597		7,545.73	100,647.82
12/5/2017	America's Printer - Chill Holiday	Other - Undesignated	1598		451.47	100,196.35
12/5/2017	City of La Mirada - donation transfer	Community Events	1599		500.00	99,696.35
12/5/2017	City of La Mirada - donation transfer	Community Programs	1599		350.00	99,346.35
12/5/2017	City of La Mirada - Sante & Photo Booth Supplies	Other - Undesignated	1599		985.98	98,360.37
12/6/2017	Donations - Chill Holiday Photo Booth	Other - Undesignated		425.16		98,785.53
12/6/2017	Donations - Chill Holiday Train & Food	Other - Undesignated		1,443.94		100,229.47
12/18/2017	Sabrina Semeno - Neff House holiday decorations	Historical Preservation	1600		186.32	100,043.15
12/21/2017	Donations - Chill Holiday Wreath	Other - Undesignated		65.00		100,108.15
12/31/2017	LMHS Girls Softball Association - Carnival (VOID)	Bob Jenkins Scholarship	1522	450.00		100,558.15
12/31/2017	La Mirada Girls Softball Assoc. - Carnival (VOID)	Bob Jenkins Scholarship	1569	72.00		100,630.15
1/2/2018	Transfer out to Undesignated	Mayor's Prayer Breakfast			0.10	100,630.05
1/2/2018	Transfer in from Mayor's Prayer Breakfast	Other - Undesignated		0.10		100,630.15
1/11/2018	Investment Interest	Other - Undesignated		185.63		100,815.78
1/29/2018	Secretary of State - Statement of Information	Other - Undesignated	1601		20.00	100,795.78
1/29/2018	Senior Net - outstanding contribution	Senior Net	1602		1,739.00	99,056.78
1/29/2018	City of La Mirada	Community Events	1603		2,300.00	96,756.78
1/30/2018	City of La Mirada	Community Programs	1603		350.00	96,406.78
1/31/2018	LMHS Tennis Booster Club	LM Tennis Tournament	1605		400.00	96,006.78
1/31/2018	Biola University	LM Tennis Tournament	1606		1,500.00	94,506.78
2/7/2018	Giving Donation - City Payroll	Other - Undesignated		10.00		94,516.78
2/7/2018	Winter Camp Permit	Community Programs		220.00		94,736.78
2/18/2018	Statement of Information fee	Other - Undesignated	1607		50.00	94,686.78
2/29/2018	Transfer out to Ray Haugh Scholarship	Other - Undesignated			487.22	94,199.56
2/29/2018	Transfer in from Undesignated	Ray Haugh Scholarship		487.22		94,686.78
3/1/2018	Giving Donation - City Payroll	Other - Undesignated		5.00		94,691.78
3/1/2018	Donation	Community Events		500.00		95,191.78
3/1/2018	Donation	Community Programs		724.70		95,916.48
3/1/2018	Donation	Historical Preservation		1,500.00		97,416.48
3/22/2018	Donation	Community Events		250.00		97,666.48
3/22/2018	Donation	Community Events		1,000.00		98,666.48
3/22/2018	Donation	Community Events		2,000.00		100,666.48

FINANCIAL REPORTS

**Community Foundation
April 25, 2018**

TO: Foundation Board of Directors
FROM: Judy Quiñonez, Chief Financial Officer
SUBJECT: TRANSFER OF FUNDS

BACKGROUND

Over the years, the Foundation has approved and transferred funds from various accounts to specific programs.

FINDINGS

Staff is recommending the Foundation transfer funds to the designated programs.

The following funds may be considered for transferring to a specific program:

Transfer From	Transfer To	Transfer Amount
Community Events	City Events	\$3,750.00
Community Programs	City Programs	\$724.70
Undesignated	City Events	\$1,508.94
Undesignated	Foundation Scholarships	\$425.16
Total		\$6,408.80

RECOMMENDED ACTION

It is recommended the Community Foundation approve the transfer of funds.

LA MIRADA COMMUNITY FOUNDATION
 TRANSFERS DETAIL
 4/25/2018

AMOUNT	TRANSFER FROM	TRANSFER TO	DONATION/PAYMENT	PURPOSE
250.00	COMMUNITY EVENTS	CITY EVENTS	ROTARY CLUB OF LA MIRADA	EASTER EGG HUNT
500.00	COMMUNITY EVENTS	CITY EVENTS	KIWANIS CLUB OF LA MIRADA	EASTER EGG HUNT
1,000.00	COMMUNITY EVENTS	CITY EVENTS	GROCERY OUTLET	EASTER EGG HUNT
2,000.00	COMMUNITY EVENTS	CITY EVENTS	CHILDREN'S HAPPY TEETH	EASTER EGG HUNT, JULY 3RD, HALLOWEEN FEST, CHILI HOLIDAY
724.70	COMMUNITY PROGRAMS	CITY PROGRAMS	ANGEL ESCOBAR	SWIM MEET
1,508.94	UNDESIGNATED	CITY EVENTS	TRAIN, FOOD, AND WREATH	CHILI HOLIDAY
425.16	UNDESIGNATED	FOUNDATION SCHOLARSHIPS	PHOTO BOOTH CASH DONATIONS	CHILI HOLIDAY
6,408.80	TOTAL TRANSFERS			