

**AGENDA FOR THE SPECIAL MEETING OF THE  
LA MIRADA COMMUNITY FOUNDATION  
NOVEMBER 29, 2017  
6:30 P.M. - CITY HALL- CONFERENCE ROOM 1  
13700 LA MIRADA BOULEVARD,  
LA MIRADA, CALIFORNIA 90638**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office at (562) 943-0131. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Citizens are invited to speak on any item listed on the agenda following the staff report on the matter and prior to Community Foundation vote. Comments on matters not on the agenda will be heard during the Public Comment period. The policy of the Community Foundation is that individual presentations not exceed five minutes.

**CALL TO ORDER**

The meeting will be called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members: Pete Dames  
John Grotz  
Hal Malkin  
Dr. Ray Yutani  
Lesley Watkins – Vice President  
Michael Lord – President

**PUBLIC COMMENT** *(The speaker is requested, but is not required, to orally state or register his or her name and/or address on the sheet located at the podium, for purposes of recording the information accurately in the minutes. Any information or materials provided are recorded in the minutes and are subject to public disclosure under the Public Records Act. No action will be taken on matters not listed on the agenda. Please observe a five minute limit to communications.)*

**APPROVAL OF MINUTES**

1. **MINUTES OF THE REGULAR MEETING OF OCTOBER 25, 2017** - It is recommended the Foundation approve the minutes of the regular meeting of October 25, 2017.

**FINANCIAL REPORTS**

2. **REVIEW OF FINANCIAL/INVESTMENT REPORT** – It is recommended the Foundation approve the Foundation's financial/investment report for the month of October 2017.

- 3. TRANSFER OF FUNDS** – It is recommended the Foundation approve the transfer of funds to various programs.

**DISCUSSION ITEMS**

- 4. DISCUSSION REGARDING THE “4 LA MIRADA KIDS” COMMUNITY CARNIVAL** – It is recommended the Foundation discuss matters related to the “4 La Mirada Kids” Community Carnival.
- 5. DISCUSSION REGARDING THE FOUNDATION’S INSURANCE POLICY** - It is recommended the Foundation discuss its insurance policy.
- 6. DISCUSSION REGARDING THE SCHOLARSHIP PROGRAM** – It is recommended the Foundation review and discuss scholarship marketing ideas.

**FOUNDATION MEMBERS ANNOUNCEMENTS**

**STAFF ANNOUNCEMENTS**

**ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 21<sup>st</sup> day of November 2017.

  
\_\_\_\_\_  
Leticia Revilla, Deputy City Clerk

**MINUTES OF THE REGULAR MEETING OF  
THE LA MIRADA COMMUNITY FOUNDATION  
OF THE CITY OF LA MIRADA**

**OCTOBER 25, 2017**

**CALL TO ORDER**

The regular meeting of the La Mirada Community Foundation was called to order at 6:30 p.m. by President Lord in Conference Room 1 at City Hall, 13700 La Mirada Boulevard, La Mirada, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Member Pete Dames  
Member Hal Malkin  
Member Dr. Ray Yutani  
Vice President Lesley Watkins  
President Michael Lord

Absent: Member John Grotz

Staff: Anne Haraksin, Foundation Secretary  
Leticia Revilla, Deputy City Clerk

**PUBLIC COMMENT**

There were no public comments.

**APPROVAL OF MINUTES**

**1. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 2017**

**Member Malkin moved and Member Dames seconded to approve the minutes of the September 27, 2017 Community Foundation regular meeting.**

**Motion carried 5-0.**

**FINANCIAL REPORTS**

**2. REVIEW OF FINANCIAL/INVESTMENT REPORTS**

Foundation Secretary Haraksin discussed the Financial/Investment Report for the month of September 2017.

**Member Malkin moved and Member Yutani seconded to approve the financial report for the month of September 2017 with the exception of moving \$12,950.79**

**from the Undesignated Account to the Bob Jenkins Scholarship Fund as stated in the September 27 meeting minutes.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES: Members Dames, Malkin, Yutani, Vice President Watkins, President Lord**  
**NOES: None**  
**ABSENT: Member Grotz**  
**ABSTAIN: None**

**DISCUSSION ITEMS**

**3. DISCUSSION REGARDING THE “4 LA MIRADA KIDS” COMMUNITY CARNIVAL**

Foundation Members discussed matters related to the “4 La Mirada Kids” Community Carnival.

Deputy City Clerk Revilla informed the Foundation that a reimbursement request in the amount of \$449 was submitted for the La Mirada High School PTSA. She said the reimbursement request was for the replacement of a nacho cheese dispenser. Foundation Members discussed the reimbursement request and expressed concerns regarding the reimbursement. Foundation Members unanimously agreed to not approve the reimbursement request submitted by La Mirada High School PTSA. Foundation Members also inquired about the status of the carnival equipment. Secretary Haraksin said she would contact Chris Pflanzner to inquire about the status of the carnival equipment.

**4. DISCUSSION REGARDING THE LA MIRADA CHARITY TENNIS TOURNAMENT**

Foundation Member Yutani briefly discussed the La Mirada Charity Tennis Tournament.

**NEW BUSINESS**

**5. SCHOLARSHIP PROGRAM**

Foundation Members discussed the Scholarship Program. Member Dames requested to transfer the funds in the Golf Tournament account to the Ray Haugh Scholarship account in the amount of \$350.

**Member Dames moved and Member Yutani seconded to approve the transfer of funds in the amount of \$350 from the Undesignated Account to the Ray Haugh Scholarship Fund.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:** Members Dames, Malkin, Yutani, Vice President Watkins, President Lord  
**NOES:** None  
**ABSENT:** Member Grotz  
**ABSTAIN:** None

President Lord also reported on his idea of creating a window decal or sticker for businesses that contribute towards the Scholarship Program. He said the intent is to increase the number of potential businesses that support the Scholarship Program. Foundation Members discussed the window decal idea and expressed support to purchase the window decals.

**Member Malkin moved and Vice President Watkins seconded to approve the purchase of window decals in the amount not to exceed \$500 for the Scholarship Program.**

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:** Members Dames, Malkin, Yutani, Vice President Watkins, President Lord  
**NOES:** None  
**ABSENT:** Member Grotz  
**ABSTAIN:** None

**FOUNDATION MEMBER ANNOUNCEMENTS**

Member Malkin said he enjoyed attending the Theatre's Open House and reported on the Theatre's 40<sup>th</sup> Anniversary season entertainment celebration.

Member Dames reported on the Foundation's insurance policies. He said he would propose potential changes and present them at the meeting in November.

**STAFF ANNOUNCEMENTS**

Deputy City Clerk Revilla said the next meeting in November would take place on the Thanksgiving holiday. The Foundation expressed support for moving the meeting to November 29.

**ADJOURNMENT**

There being no further business to come before the Foundation, the Community Foundation adjourned the meeting at 7:40 p.m.

Submitted:

Attest:

\_\_\_\_\_  
Leticia Revilla, Deputy City Clerk

\_\_\_\_\_  
Michael Lord, President

## **FINANCIAL REPORTS**

**Community Foundation  
November 29, 2017**

**TO:** Foundation Board of Directors  
**FROM:** Judy Quiñonez, Chief Financial Officer  
**SUBJECT:** **FINANCIAL/INVESTMENT REPORTS**

### **BACKGROUND**

The Community Foundation receives funds from a variety of private and public sources and conducts various fundraising activities. The Board of Directors subsequently distributes funds to a variety of non-profit community organizations.

### **FINDINGS**

A financial accounting is provided to the Board so that it may monitor Foundation funds. This report is prepared for the Board to review.

Attached is the financial report for the month ending in October 2017. Staff is available to discuss the current financial/investment reports and other related items.

### **RECOMMENDED ACTION**

It is recommended the Community Foundation approve the Financial/Investment Reports for the month of October 2017.

**LA MIRADA COMMUNITY FOUNDATION**

**MONTHLY FINANCIAL REPORTS**

**FISCAL YEAR 2017-2018**

**For the Month Ending October 31, 2017**

LA MIRADA COMMUNITY FOUNDATION  
 Summary Statement of Revenues and Expenditures  
 For the fourth month ended October 31, 2017  
 Fiscal Year 2017 - 2018

	BEGINNING BALANCE	REVENUES	EXPENDITURES	BANK ACCOUNT BALANCE	INVESTMENT BALANCE	ENDING BALANCE
Aquatics Assistance	-	-	-	-	-	-
Aquatics Center	-	-	-	-	-	-
Bob Jenkins Scholarship Fund	-	13,290.89	-	13,290.89	-	13,290.89
Carnival	12,290.89	-	12,290.89	-	-	-
Community Events	4,800.00	5,640.00	9,740.00	500.00	-	500.00
Community Programs	240.00	350.00	-	590.00	-	690.00
Edison STEM Scholarship	-	2,500.00	-	2,500.00	-	2,500.00
Golf Tournament	350.00	-	350.00	-	-	-
Historical Preservation	4,950.02	-	-	4,950.02	-	4,950.02
La Mirada Athletic Council	1,843.11	-	-	1,843.11	-	1,843.11
La Mirada High School Scoreboard	1,917.00	-	-	1,917.00	-	1,917.00
La Mirada Tennis Tournament	1,429.42	1,829.45	-	3,258.87	-	3,258.87
Mayor's Breakfast	7,800.48	20.35	275.00	7,545.83	-	7,545.83
Ray Haugh Vocational Scholarship Fund	280.00	350.00	-	630.00	-	630.00
Rotary Scholarship Fund	-	-	-	-	-	-
Senior Programs	6,861.66	-	-	6,861.66	-	6,861.66
Senior Net Learning Center	2,753.25	-	-	-	2,753.25	2,753.25
Undesignated/Other	59,774.51	665.10	1,326.08	889.55	58,223.98	59,113.53
<b>TOTAL</b>	<b>\$ 105,080.14</b>	<b>\$ 24,845.59</b>	<b>\$ 23,981.77</b>	<b>\$ 44,776.73</b>	<b>\$ 60,977.23</b>	<b>\$ 105,763.96</b>



**CITY OF LA MIRADA  
COMMUNITY FOUNDATION**

DATE	DESCRIPTION	PROGRAM	CHECK #	REVENUES	EXPENSES	BALANCE
<b>BEGINNING BALANCE AT JULY 1, 2017</b>						<b>105,080.14</b>
7/8/2017	Registration	La Mirada Tennis Tournament		500.00		105,580.14
7/10/2017	Registration	La Mirada Tennis Tournament		336.45		105,926.59
7/14/2017	Investment Interest	Other - Undesignated		140.10		106,066.69
7/20/2017	Donation	Community Events		2,280.00		108,346.69
7/20/2017	Donation	Bob Jenkins Scholarship		1,000.00		109,346.69
8/8/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		109,351.69
8/8/2017	Franchise Tax Board - fee refund	Other - Undesignated		10.00		109,361.69
8/8/2017	Registration	La Mirada Tennis Tournament		993.00		110,354.69
8/8/2017	Donation	Community Events		500.00		110,854.69
8/17/2017	Deposit Refund (Olive Fest)	Other - Undesignated		500.00		111,354.69
8/17/2017	Registration	Mayor's Prayer Breakfast		20.35		111,375.04
8/17/2017	Donation	Community Events		2,360.00		113,735.04
8/28/2017	Foremost Insurance - precision policy	Other - Undesignated	1581		1,130.00	112,605.04
8/28/2017	City of La Mirada	Community Events	1582		4,780.00	107,825.04
9/1/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		107,830.04
9/18/2017	Buena Park Plaque and Trophy	Other - Undesignated	1584		148.70	107,681.34
9/18/2017	Mark Goldfarb - IRS filing fee reimbursement	Mayor's Prayer Breakfast	1587		275.00	107,406.34
9/29/2017	City of La Mirada	Community Events	1589		4,980.00	102,446.34
9/29/2017	Transfer out to Bob Jenkins	Carnival			12,290.69	90,155.65
9/29/2017	Transfer In from Carnival	Bob Jenkins Scholarship		12,290.69		102,446.34
10/12/2017	Vadeal Print - board member polo shirt	Other - Undesignated	1590		47.38	102,398.96
10/19/2017	Giving Donation - City Payroll	Other - Undesignated		5.00		102,403.96
10/19/2017	Donation	Edlson STEM Scholarship		2,500.00		104,903.96
10/19/2017	Donation	Community Events		500.00		105,403.96
10/19/2017	Donation	Community Programs		350.00		105,753.96
10/31/2017	Transfer out to Ray Haugh Scholarship	Golf Tournament			350.00	105,403.96
10/31/2017	Transfer In from Golf Tournament	Ray Haugh Scholarship		350.00		105,753.96

**FINANCIAL REPORTS**

**Community Foundation  
November 29, 2017**

**TO:** Foundation Board of Directors  
**FROM:** Judy Quiñonez, Chief Financial Officer  
**SUBJECT: TRANSFER OF FUNDS**

**BACKGROUND**

Over the years, the Foundation has approved and transferred funds from various accounts to specific programs.

**FINDINGS**

Staff is recommending the Foundation transfer funds to the designated programs.

The following funds may be considered for transferring to a specific program:

<b>Transfer From</b>	<b>Transfer To</b>	<b>Transfer Amount</b>
Community Events	City Events	\$500.00
Community Programs	City Programs	\$350.00
<b>Total</b>		<b>\$850.00</b>

**RECOMMENDED ACTION**

It is recommended the Community Foundation approve the transfer of funds.

**LA MIRADA COMMUNITY FOUNDATION  
TRANSFERS DETAIL  
11/29/2017**

<b>AMOUNT</b>	<b>TRANSFER FROM</b>	<b>TRANSFER TO</b>	<b>DONATION</b>	<b>PURPOSE</b>
500.00	COMMUNITY EVENTS	CITY EVENTS	JOSE L. CORONADO, REALTOR	HALLOWEEN EVENT
350.00	COMMUNITY PROGRAMS	CITY PROGRAMS	BURGESS SENIOR CARE LLC	ALL THAT DANCE
<b>850.00</b>	<b>TOTAL TRANSFERS</b>			