

**MINUTES OF THE MEETING OF THE
MEASURE I CITIZENS' OVERSIGHT BOARD
March 10, 2016**

The meeting was called to order at 6:30 p.m. in Conference Room 1, 13700 La Mirada Boulevard, La Mirada, California. Responding to roll call were Board Members Philip Massey, Vice Chairman David Morfin and Chairman Lee Olsen. Board Members Hal Malkin and Juan Noble were absent. Also present were City Manager Jeff Boynton, Senior Accountant Melissa Pascual, and Administrative Analyst II Vaniah De Rojas.

CALL TO ORDER

Chairman Olsen called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Olsen led the pledge of allegiance.

ROLL CALL

Administrative Analyst II Vaniah De Rojas conducted roll call.

ACTION ITEMS

1. APPROVAL OF MINUTES

Vice Chairman Morfin motioned and Member Massey seconded to approve the Minutes from the December 3, 2015 meeting.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Massey, Vice Chairman Morfin, and Chairman Olsen

NOES: None

ABSENT: Members Malkin and Noble

ABSTAIN: None

REVIEW AND DISCUSSION

2. CALIFORNIA STATE BOARD OF EQUALIZATION TAX DISTRIBUTION UPDATE

Senior Accountant Melissa Pascual reported on payments received by the State Board of Equalization (SBOE) and Measure I expenditures. Ms. Pascual said over \$2.8-million was received by the City from July 2015 through February 2016 for Fiscal Year 2015-2016.

Ms. Pascual said expenditures totaling \$3,387,752 have been transferred out for Neighborhood Phase I, II and III projects. The current fund balance is \$6,573,402.

Member Massey stated that revenues appear to be lower than last year's numbers at this time. Ms. Pascual stated that though numbers are lower, they still exceed the budgeted amount. Mr. Boynton also shared that the City's mid-year budget highlighted positive revenues. Mr. Boynton continued by saying revenues have been higher than budgeted, while expenses have been less than budgeted.

Chairman Olsen asked if there is a reason for the Measure I revenue decrease. Mr. Boynton stated that that change can be attributed to lower gas prices. Additionally, Mr. Boynton stated that revenues can fluctuate over time especially when major sales tax generating businesses cease or commence operations in the City.

Member Massey inquired on the status of specific parcels in the La Mirada Theatre Shopping Center. Mr. Boynton provided information on current vacancies and incoming businesses.

Member Massey motioned and Vice Chairman Morfin seconded to receive and file the California State Board of Equalization Tax Distribution Update report.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Massey, Vice Chairman Morfin, and Chairman Olsen
NOES: None
ABSENT: Members Malkin and Noble
ABSTAIN: None

3. ORAL REPORT ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

City Manager Jeff Boynton provided an update on the City's mid-year budget and stated revenues were over by \$1.2 million and expenditures were under by \$100,000.

Vice Chairman Morfin asked if the City has a rainy day fund. Mr. Boynton explained that the City has a reserve fund of \$6.625 million that is set by resolution. Additionally, the City has an additional \$28.4 million undesignated fund balance.

Mr. Boynton then provided an update of Measure I funded and other Capital Improvement Projects being completed in La Mirada.

Mr. Boynton discussed the Santa Gertrudes Avenue sidewalk and block wall project (east side between Rosecrans Avenue and Alicante Road). Mr. Boynton stated Southern California Edison has signed off on the project and construction is expected to begin in late summer.

Chairman Olsen asked if it will include underground utilities and what is the expected project timeline. Mr. Boynton stated the project will not include underground utilities and the project is anticipated to take at least eight months.

Mr. Boynton then discussed the Telegraph Road and Imperial Highway intersection improvements and dedicated right turn lane project. The project design is complete and property acquisition is in progress. The engineer's estimate for the intersection improvements was \$900,000 and the lowest bid was \$700,000.

The Leffingwell Road resurfacing project with Los Angeles County is currently out to bid.

Measure I – Phase 2 is complete; Measure I – Phase 3 is in design and specifications, and is 70% complete and will go out to bid in the summer; and Measure I – Phase 4 is in design and is anticipated to go out to bid in the fall.

Member Massey asked if the Phase 4 construction will impact Biola University. Mr. Boynton stated the construction will not affect Biola University as Biola Avenue was resurfaced about three years ago and will not be a part of this project.

Mr. Boynton continued with the La Mirada Public Library renovation project. The Library renovation project received 18 bids for tenant improvements. The engineer's estimate was \$1.8 million. The lowest proposal was \$2.4 million.

Mr. Olsen asked if there is a budget. Mr. Boynton stated the County provided \$3.8 million and will pull from various funds if more is needed.

Mr. Boynton then discussed other projects. The carpet replacement for the Resource Center and Activity Center received one bid and came in less than the engineer's estimate. The replacement is expected to begin in June. The playground equipment replacements at Anna J. Martin Park, Frontier Park, and La Mirada Gymnasium have been awarded and will begin in the summer. Splash's pool plastering will go out to bid next week. The new traffic signal on Adoree Avenue is in progress, the City is waiting for the pole to be delivered. La Mirada Boulevard and Rosecrans Avenue; and Imperial Highway and Ocaso Avenue are receiving signal upgrades.

Chairman Olsen asked if planter improvements will be done at Rosecrans Avenue and La Mirada Boulevard. Mr. Boynton said they will be completed.

Mr. Boynton concluded by stating that in addition to the capital improvement projects, the Public Works Department also continues to maintain City parks, medians, and trees.

Member Massey inquired on the status of the Carriage House property. Mr. Boynton stated that McDonald's is still in plan check.

Vice Chairman Morfin asked if the status of the Marshalls Shopping Center has changed. Mr. Boynton stated the status has not changed.

PUBLIC COMMENT

None

BOARD MEMBER REPORTS

Board members discussed handouts provided by City Staff including an HdL City of La Mirada 3Q 2015 Sales Tax Update; a Measure I Neighborhood Improvement Map; and an HdL City of La Mirada Measure I – Sales, Use and Transactions Tax Receipts chart.

Mr. Boynton shared that the City recently implemented an on-line Business License system, where applicants can submit an application for a new business license, when before applicants could only re-new a business license. Mr. Boynton also stated that the Community Services Department would be launching its new Rec1 software system for its recreation and aquatics classes.

Vice Chairman Morfin corrected an earlier statement and stated there is a "no left-turn" sign in front of the Home Depot parking lot. Vice Chairman Morfin also discussed his interest in the City continuing to replant trees throughout the City. Mr. Boynton stated the City is continuing to plant trees, especially where they are missing on arterial streets, and also noted that the City will be receiving trees from Caltrans as part of the I-5 Freeway expansion.

ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

ATTEST:



Vaniah De Rojas, Administrative Analyst II



Lee Olsen, Chairman