

**MINUTES OF THE MEETING OF THE
MEASURE I CITIZENS' OVERSIGHT BOARD
December 4, 2014**

The meeting was called to order at 6:30 p.m. in Conference Room 1, 13700 La Mirada Boulevard, La Mirada, California. Responding to roll call were Board Members Changhai Ahn, Hal Malkin, David Morfin, Vice Chairman Lee Olsen and Chairman Philip Massey. Also present were City Manager Jeff Boynton, Senior Accountant Melissa Pascual, and Administrative Analyst Vaniah De Rojas.

CALL TO ORDER

Chairman Massey called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Massey led the pledge of allegiance.

ROLL CALL

Chairman Massey conducted roll call.

ACTION ITEMS

1. APPROVAL OF MINUTES

Member Malkin motioned and Member Morfin seconded to approve the Minutes from the September 4, 2014 meeting.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Ahn, Malkin, Morfin, Vice Chairman Olsen, and Chairman Massey
NOES: None
ABSENT: None
ABSTAIN: None

REVIEW AND DISCUSSION

Member Malkin motioned and Member Olsen seconded to add a fourth item to the agenda to discuss the Lance, Soll, and Lunghard, LLP Independent Auditors' Report on Compliance with Applicable Requirements and on Internal Control over Compliance; and Report on Measure I Revenues and Expenditures.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Ahn, Malkin, Morfin, Vice Chairman Olsen, and Chairman Massey

NOES: None
ABSENT: None
ABSTAIN: None

2. CALIFORNIA STATE BOARD OF EQUALIZATION TAX DISTRIBUTION UPDATE

Senior Accountant Melissa Pascual reported on payments received by the State Board of Equalization (SBOE) and Measure I expenditures. She said over \$1.5 million was received by the City from July 2014 to November 2014 for Fiscal Year 2014-2015.

Ms. Pascual said the expenditures totaling \$29,319 were transferred out for payments to Onward Engineering, \$2,750, and Civil Works, \$26,569, for Measure I projects. The current end of year fund balance as of November 2014 is \$7,338,325.

Member Morfin asked if the Update was as of November 1, 2014 or November 30, 2014. Ms. Pascual stated the report is as of November 18, 2014, which is when items are posted in Munis for November.

Vice Chairman Olsen motioned and Member Malkin seconded to receive and file the California State Board of Equalization Tax Distribution Update report.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Ahn, Malkin, Morfin, Vice Chairman Olsen, and Chairman Massey
NOES: None
ABSENT: None
ABSTAIN: None

3. ORAL REPORT ON THE CITY'S CAPITAL IMPROVEMENT PROJECTS

City Manager Boynton discussed Measure I and Capital Improvements Projects planned for La Mirada. Mr. Boynton stated that Measure I – Phase 1 projects are underway and Measure I signs in affected areas have been posted. Phase 1 work is currently being done in neighborhood streets near Lemon Drive and in front of Creek Park. ADA curb access ramps are being installed and slotted gutters are being changed. Street work is anticipated to begin next week. Phase I work is expected to be completed within the next two and half months. Measure I - Phase 2 is currently in the design phase and is expected to go to bid in March with construction beginning in May.

Mr. Boynton provided a brief project update on the Foster Park Neighborhood Improvements, La Mirada median project, Imperial Highway median project, City Marquees, Neff Park playground, designed playgrounds for the La Mirada Gymnasium,

Anna J. Martin Park, and Frontier Park, exterior painting of the Public Works building and La Mirada Theatre warehouse, new carpeting at the La Mirada Theatre, and the I-5 Freeway Widening Project.

Member Morfin expressed his concerns with trees being removed during construction of capital improvement projects. Mr. Boynton stated some trees need to be removed due tree roots affecting utility lines, and causing buckling and streets to ripples. Mr. Boynton also stated the City is working with contractors to ensure, where possible, that trees are being planted or replaced after construction is complete.

Vice Chairman Olsen noted that Measure I – Phase I is slightly behind schedule. Mr. Boynton stated the delay is attributed to the rain and to the contractor who is also working on the City's Foster Park Neighborhood Improvements area which is also in progress.

Chairman Massey asked how much did the Measure I signs cost the City. City staff will research the cost and inform the Oversight Board at the next scheduled meeting.

Members also discussed demonstrating Measure I funds by project area or keeping it as one fund.

4. LSL, LLP INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH APPLICABLE REQUIREMENTS AND ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON MEASURE I REVENUES AND EXPENDITURES

City Manager Boynton discussed the LSL, LLP Independent Auditors' Report. Mr. Boynton stated Senior Accountant Melissa Pascual has been working with the internal auditors since October 2014 on the report. Mr. Boynton highlighted the auditors Opinion on page one stating, "the City complied, in all material responses, with the requirements referred to above that are applicable to the Measure I Fund for the year ended June 30, 2014" and the last line in the second paragraph of page two stating, "we did not identify any deficiencies in the internal control over compliance that we consider to be material weaknesses." Mr. Boynton also stated this report will be given as part of the staff report for the CAFR, but not part of the actual CAFR itself.

Chairman Massey mentioned that the statement, "accompanying report on Measure I revenues and expenditures" is referring to the second page showing a summary table of Measure I revenues and expenditures. Senior Accountant Melissa Pascual confirmed.

Vice Chairman Olsen motioned and Member Morfin seconded to receive and file the LSL, LLP Independent Auditors' Report on Compliance with Applicable

Requirements and on Internal Control over Compliance; and Report on Measure I Revenues and Expenditures.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Members Ahn, Malkin, Morfin, Vice Chairman Olsen, and Chairman Massey
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC COMMENT

None

BOARD MEMBER REPORTS

Members wished everyone a safe and happy holiday season. Chairman Massey stated he was pleased to have received the LSL, LLP CPA Audit Report this evening.

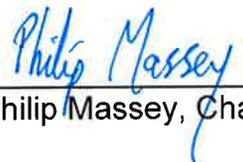
ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

ATTEST:



Anne Haraksin, Deputy City Manager



Philip Massey, Chairman