



CITY OF LA MIRADA
 P.O. Box 828 • La Mirada, CA 90637-0828
 13700 La Mirada Boulevard • La Mirada, CA 90638
 (562) 943-0131

**HOME - BASED BUSINESS
 BUSINESS LICENSE APPLICATION AND OCCUPANCY PERMIT**

Please type or print, sign and return with payment. All sections must be completed.

Please Check One:

- New License
- Change of Owner
- Change of Address
- Change of Business Name

Business Name (DBA) _____ Start Date in La Mirada _____

Corporate Name _____ Resale No. _____
(if applicable)

Business Location _____ Federal ID No. _____
(Cannot be P.O. Box per State of California Business & Professional Code-Section 17538.5)

Mailing Address _____ State ID No. (EDD) _____

City/State/Zip _____ Health Permit _____

Bus. Phone No. _____ Fax No. _____ State Lic. No. _____

Email Address _____ State Lic Type _____

Website _____ Expire Date _____

Job location in La Mirada _____

Description of Business _____

NAME(S) AND HOME ADDRESS(ES) OF ALL OWNER(S) PARTNER(S) MANAGING OR CORPORATE OFFICER(S):

Ownership: Sole Proprietor Partnership Limited Liability Corporation Other _____

Name _____ Title _____

Home Address _____ Driver Lic. No. _____
(Cannot be P.O. Box)

Home Phone No. _____ Cell No. _____ Soc. Sec. No. _____

Name _____ Title _____

Home Address _____ Driver Lic. No. _____
(Cannot be P.O. Box)

Home Phone No. _____ Cell No. _____ Soc. Sec. No. _____

EMERGENCY CONTACT:

Contact Name _____ Phone No. _____

Address _____ Cell No. _____

ALARM COMPANY INFORMATION - if applicable:

Contact Name _____ Phone No. _____

Address _____ Cell No. _____

PLEASE COMPLETE THE FOLLOWING AND SIGN BELOW
 (See Fee Schedule for tax amount on back of this form)

Enter Gross Receipts, Commissions or Fees
(Estimate for new business)

\$ _____

Enter Number of Employees (La Mirada)

Business License Tax	\$	
Permit Fee	\$	66.00
Zoning Fee Effective 10/1/16.	\$	44.00
* State CASp Fee	\$	1.00
TOTAL DUE	\$	

"I certify/declare under the penalty of perjury under the laws of the State of California that the foregoing is true and correct."

➔ _____ Title _____

Signature _____ Date _____

Print Name _____

FOR OFFICE USE ONLY

Business License No. _____

SIC Code _____

Bus. Code _____

Receipt # _____

Date Received: _____

Cash

Check No. _____

* Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of State Architect at: www.dgs.ca.gov/dsa/Home.aspx The Department of Rehabilitation at: www.rehab.cahwnet.gov • The California Commission on Disability Access at: www.cdda.ca.gov

PLEASE SEE REVERSE SIDE



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BUSINESS LICENSE TAX WORKSHEET

General Businesses (Retail, Wholesale, Professional, Services, Contractors):

Bracket	\$1 - \$50,000	\$50,001 - \$500,000	\$500,001 - \$9,100,000	\$9,100,001 and above
Enter your gross receipts for the previous Year:	-			-
Subtract:	-	\$50,000	\$500,000	-
Multiply:	-	.0002	.0001	-
Add:	-	\$50	\$140	-
Business License Tax Due*	\$50			\$1,000

*Minimum Business License Tax Due is \$50 and maximum is \$1,000.

Manufacturers:

Bracket	\$1 - \$500,000	\$500,001 - \$5,000,000	\$5,000,001 - \$40,000,000	\$40,000,001 and above
Enter your gross receipts for the previous Year:	-			-
Subtract:	-	\$500,000	\$5,000,000	-
Multiply:	-	.00005	.00002	-
Add:	-	\$75	\$300	-
Business License Tax Due*	\$75			\$1,000

* Minimum Business License Tax Due is \$75 and maximum is \$1,000.

Warehouses:

Bracket	Below 100,000 sq.	100,000 sq. and above
Enter your square footage:		-
Multiply:	\$.01	-
Business License Tax Due*		\$1,000

* Minimum Business License Tax Due is \$75 and maximum is \$1,000.

Pick Up and Deliver Service (Located out of City):

Bracket	\$1 - \$50,000	\$50,001 - \$4,800,000	\$4,800,001 and above
Enter your gross receipts for the previous Year:	-		-
Subtract:	-	\$50,000	-
Multiply:	-	.0002	-
Add:	-	\$50	-
Business License Tax Due*	\$50		\$1,000

*Minimum Business License Tax Due is \$50 and maximum is \$1,000.

Coin Operated Machines (Located in the City):

Bracket	\$1 - \$10,000	\$10,001 and above
Enter your gross receipts for the previous Year:	-	
Subtract:	-	\$10,000
Multiply:	-	.01
Add:	-	\$50
Business License Tax Due*	\$50	

*Minimum Business License Tax Due is \$50.



HOME OCCUPATION REGULATIONS

Residential properties may be used as a place for conducting a home occupation, as long as the property is used primarily as a place of residence. The City code establishes conditions which must be met to ensure the property remains consistent with the residential character of the neighborhood. Conditions include:

1. No one other than the residents of the property may work on the premises in connection with the home occupation.
2. No customer sales, clients, or other business activity is allowed on the premises.
3. The use of commercial vehicles for deliveries to or from the premises is not allowed.
4. Any noise, disturbance, vibration, or odor caused by equipment or other business practices that disturb neighbors will not be permitted.
5. No business signs or displays of any kind will be permitted on the exterior of the property.
6. Parking of vehicles not substantially used by the residents for personal purposes is prohibited.
7. No noticeable increase in pedestrian or vehicular traffic associated with the home occupation is allowed.
8. Altering the structure of the residence, including the addition of an entrance or exit way specifically for the home occupation is not allowed.
9. The conduct of a home occupation shall not interfere with the required parking spaces within the garage.
10. No more than one room in the home and one room in an accessory building may be used in connection with the home occupation.
11. No hazardous or offensive materials shall be stored or utilized.
12. Business practices that jeopardize the health, safety, or welfare of the public are not allowed.

QUESTIONS & ANSWERS

Q: How may I obtain a home occupation permit or further information?

A: Home occupation applications may be obtained from Business Licensing located at City Hall, 13700 La Mirada Boulevard, La Mirada, or by calling (562) 943-0131.

Q: How much does a home occupation permit cost?

A: A \$90 fee must accompany the home occupation permit application. The fee is intended to recover the City's cost in ensuring compliance with property maintenance codes, reviewing the proposed use, and issuing the permit.

Q: Is a business license also required?

A: In addition to the home occupation permit, business owners must maintain a valid City business license. Business licenses may be obtained at City Hall and are renewed annually.

Q: What will happen if I operate my home occupation business without a permit?

A: Operating a home occupation without a permit constitutes a misdemeanor and is punishable under the law.

Q: What will happen if I violate the home occupation conditions after receiving the permit and obtaining a business license?

A: Businesses creating a nuisance detract from the property values of adjacent properties and the entire neighborhood. Home occupations which engage in activities that violate any of the conditions are subject to revocation.

Q: May I operate more than one business from my home?

A: More than one business may be conducted from the home, however, a home occupation permit and business license must be obtained for each business.



CITY OF LA MIRADA • HOME OCCUPATION PERMIT



Applicant's Name: _____

Applicant's Address: _____

Property Owner's Name, if Renting: _____

Property Owner's Approval Obtained? YES ___ NO ___ Nearest Cross Street _____

Applicant's Telephone Number: _____ Work Number: _____

Home Occupation Business Name: _____

Describe in detail the business to be conducted from the residence. _____

ALL APPLICABLE CITY REQUIREMENTS MUST BE MET BEFORE THE APPLICATION IS APPROVED INCLUDING ZONING, FIRE, AND BUILDING ORDINANCES.

I hereby certify under penalty of perjury that the information above is true and correct:

Signature

Name Printed or Typed

Date

DETACH AND RETURN



HOME OCCUPATION PERMIT • FIELD INSPECTION REPORT



CITY OF LA MIRADA

LIFE KEEPS GETTING BETTER

Public Safety Field Notes _____

Comments _____

RECOMMENDED ACTION	<u>Date</u>	<u>Approved</u>	<u>Denied</u>
Public Safety	_____	_____	_____
Planning Director	_____	_____	_____

For Finance Use Only

Date Received: _____ Comments: _____

Account Number: _____

Received By: _____

CITY OF LA MIRADA

13700 La Mirada Blvd.

La Mirada, CA 90638

(562) 943-0131



HOME OCCUPATION REGULATIONS



La Mirada
Community Development Department
13700 La Mirada Boulevard
La Mirada, CA 90638
(562) 943-0131

F o r S t a f f U s e		
Date	_____	<input type="checkbox"/> Business License
By	_____	<input type="checkbox"/> Home Occupation Permit
		<input type="checkbox"/> Association Approval

ZONING CLEARANCE/PLAN CHECK APPLICATION
(Business License / Home Occupation Permit)

Fee of \$44 as of 10/1/2016.

GENERAL INFORMATION	BUSINESS ADDRESS			
	La Mirada, California, 90638			
	BUSINESS DESCRIPTION			

	BUSINESS OWNER(S) (Please print)		BUSINESS PHONE	CELL PHONE
		HOME PHONE	EMAIL	
MAILING ADDRESS	CITY	STATE	ZIP	
PROPERTY OWNER(S) (Please print)		BUSINESS PHONE	CELL PHONE	
		HOME PHONE	EMAIL	
PROPERTY OWNER(S) ADDRESS	CITY	STATE	ZIP	
DOES THE PROPERTY HAVE DEED RESTRICTIONS AFFECTING THE USE THEREOF, IF SO DESCRIBE:				

CERTIFICATE AND AFFIDAVIT OF APPLICANT: I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statements may result in denial of the requested license/permit or revocation of any issued license/permit. I further certify that I am, or have permission by, the property owner to conduct the proposed business applied for herein.

 APPLICANT SIGNATURE

 DATE