

**MINUTES OF THE REGULAR STUDY SESSION MEETING
LA MIRADA CITY COUNCIL
SEPTEMBER 13, 2016**

1. CALL TO ORDER

Mayor De Ruse called the meeting to order at 5 p.m. in Conference Room I, La Mirada City Hall, 13700 La Mirada Boulevard, La Mirada, California.

2. ROLL CALL:

The City Council was present with Councilmember Deal, Councilmember Mowles, Councilmember Sarega, Mayor Pro Tem Eng, and Mayor De Ruse responding to roll call.

The following staff members were present: City Manager Jeff Boynton, City Attorney James Markman and Deputy City Clerk Leticia Revilla.

3. PUBLIC COMMENT

There were no public comments.

4. REVIEW AND DISCUSSION

Item 4.1 was moved.

4.2 PRESENTATION OF THE CITY'S CITIZEN RELATIONSHIP MANAGEMENT SYSTEM

City Manager Boynton introduced the item. Senior Administrative Analyst Andrew Vialpando and Business Development Executive of Accela Inc. Andrew Baker were present to give a report.

Senior Administrative Analyst Vialpando provided information on the Citizen Relationship Management System. He said the City released a Request for Proposals (RFP) for a Citizen Relationship Management (CRM) system to facilitate non-emergency service requests and provide digital access to City services. City staff reviewed the proposals and selected Accela, Inc. based on its experience with municipalities, innovative technology and competitive price. He said the cost for Accela, Inc.'s CRM system is \$10,400 for the first year and is subject to an increase of no more than seven percent each year for software renewal.

Business Development Executive of Accela Inc. Andrew Baker said the CRM system enables residents to submit service requests through the City's website or a mobile device. Requests may be submitted for a variety of issues including graffiti, potholes, tree trimming services, park and facility maintenance, abandoned property, noise nuisances, and code enforcement

concerns. He said the City's CRM system, "My La Mirada", would launch on September 30, and can be downloaded on iPhone and Android smartphones. "My La Mirada" can also be accessed on the City's website.

Members of the City Council discussed the City's Citizen Relationship Management System. The City Council expressed support for implementing the CRM system.

4.3 I-5 FREEWAY WIDENING PROJECT OVERVIEW AND UPDATE ON THE VALLEY VIEW AVENUE SEGMENT

City Manager Boynton introduced the item. Public Works Director/Engineer Mark Stowell and I -5 JPA Executive Director/Authority Engineer Yvette Kirrin were present to give a report.

Ms. Kirrin provided information on the I-5 Freeway widening project. She said the improvements include the addition of one general purpose lane and one high occupancy vehicle lane in each direction. She said the construction within La Mirada involves the reconstruction of the Valley View Avenue bridge. She said the new bridge would span the widened freeway and the railroad crossing located to the south of the freeway. Additionally, Firestone Boulevard north and south of the freeway would be realigned to accommodate the freeway widening. She said Caltrans has acquired and cleared the land necessary for the project. She said the project was awarded in July and construction would begin by the end of the year.

Members of the City Council discussed the I-5 Freeway Widening Project and the Valley View Avenue Segment.

4.4 PHANTOM PROJECTS FUNDING REQUEST FOR FISCAL YEAR 2016-17

City Manager Boynton introduced the item.

Theatre Director BT McNicholl provided information on Phantom Projects' funding request for Fiscal Year 2016-17. He also introduced Phantom Projects Artistic Director Steven Cisneros.

Mr. Cisneros provided information on the 2015-16 Season. Mr. Cisneros said that Phantom Projects would be offering three full productions and a summer workshop in Fiscal Year 2016-17. On behalf of Phantom Projects, he requested an in-kind donation valued at \$46,500 to cover Theatre expenses. He said the in-kind donation is the same amount as the prior year and would assist in keeping tickets at a reasonable cost while providing high quality productions.

The City Council expressed support for Phantom Projects' Fiscal Year 2016-17 in-kind funding request in the amount of \$46,500.

4.1 MEASURE I ANNUAL REPORT

City Manager Boynton introduced the item. He also introduced Measure I Citizens' Oversight Board Chairman David Morfin.

Mr. Morfin provided information on the Measure I Annual Report. He said Measure I funds are collected by businesses and remitted to the State Board of Equalization (BOE) similar to other sales taxes. He said a total of \$17,518,239 in Measure I payments have been received by the City since April 1, 2013. During the reporting period, a total of \$5,743,711 was received by the City. Additionally, as part of the City's neighborhood street rehabilitation projects, \$44,547 was spent on Phase 1, \$4,490,350 was spent on Phase 2, \$187,632 was spent on Phase 3, \$104,844 was spent on planning, and \$5,588 was spent on a storm drain.

Mr. Morfin said the Measure I Citizens' Oversight Board members verified that the Measure I funds used during the July 2015 through June 2016 reporting period were spent on neighborhood infrastructure improvement projects in the community. He said the Measure I Annual Report would be included in the upcoming La Mirada Living newsletter and posted on the City's website.

Members of the City Council reviewed and discussed the Measure I Annual Report.

5. CITY MANAGER'S REPORT

The City Manager had no reports.

6. ADJOURNMENT

There being no further business to come before the Council, the City Council adjourned the meeting at 5:57 p.m.

ATTEST:

Leticia Revilla, Deputy City Clerk

Steve De Ruse, Mayor